Concentration Declaration

Steps for a student to declare their concentration:

1. Student should run their Degree Progress Report (DPR) and ensure that the top of the report indicates the correct catalog and declared/correct concentration.

2. To declare your catalog and concentration, email cpdots2@calpoly.edu

3. **EMAIL MUST BE SENT FROM CAL POLY E-MAIL ACCOUNT** TO VERIFY ITS AUTHENTICITY, OTHER EMAIL ADDRESSES OUTSIDE OF CAL POLY WILL NOT BE CONSIDERED AUTHENTIC.
   a. Email subject line should include: **Last name/Concentration Declaration**
   b. Email body should include: **Name, EMPL ID#, Catalog Year, and Concentration**

4. It will take 6-8 weeks for Evaluations to process the information. The DPR will populate the concentration courses as they are completed.