

## REQUEST FOR OFF-CAMPUS WRITING PROFICIENCY EXAM (WPE) ADMINISTRATION

Please return this completed form to Marikay Pannone by email (mpannone@calpoly.edu) or fax (805-756-7497).

Student Information		
Name	EMPL ID # or SS# (last 4 digits only)	
Address		
City	State	Zip Code
Daytime Phone Number () (		)
Email Address		
Testing Site Information		
Department/Office		
College/Business		
Address		
City	State	Zip Code
Requested Date for Scheduled WPE		
Proctor Information		
Name		
Title		
Phone Number () (		_)
Email Address		
Fax Number		

The \$35.00 WPE fee must be collected at the time of the exam. Checks are payable to Cal Poly SLO. Note: The testing site may charge additional fees for handling and postage to return the exam.