



CAL POLY

Office of Writing and Learning Initiatives

Petition to Substitute Alternate Criteria for the Graduation Writing Requirement (GWR)

NAME: _____
Last/Family First/Given Middle Initial

E-MAIL ADDRESS: _____ **EMPL/ID NUMBER:** _____

PROGRAM: _____ **COLLEGE AFFILIATION:** _____

Please check one of the following and submit this completed form along with the requisite documentation to the Writing and Learning Initiatives Office (Kennedy Library, Room 202A):

_____ If you have earned a bachelor's degree from a CSU or University of California (UC) campus, your milestone should be updated automatically; if not, contact the Graduate Education office who can confer with the Writing and Learning Initiatives office on a milestone update.

_____ If you have earned a master's or higher-level graduate degree at a U.S.-accredited institution, provide an unofficial copy of your final transcript with degree conferral date.

_____ If you have earned a score of 4.5 or higher on the analytical writing section of the Graduate Record Examination (GRE) or the Graduate Management Admission Test (GMAT), provide a copy of your exam score.

_____ If you have earned a bachelor's degree from a U.S.-accredited four-year institution that has a specified upper-division writing requirement as part of its general degree requirements, provide an unofficial copy of your transcript with degree conferral date. If your transcript does not specify that you have fulfilled an upper-division writing requirement, you also must provide evidence, such as a catalog excerpt, to indicate that the institution has a campuswide degree requirement; highlight relevant information.

_____ If you have earned a grade of C or better in an upper-division writing-intensive course at another U.S.-accredited, four-year institution with work equivalent to that of Cal Poly's GWR-approved courses, submit the following: 1) a copy of your unofficial transcript with the upper-division course and grade highlighted; 2) an description of the course from the course catalog; and 3) evidence (such as a syllabus) that the course included low and high stakes writing assignments totaling at least 3000 words, a major writing assignment of at least 1500 words, and 35% or more of the final grade based on writing assignments.

SIGNATURE: _____ **TODAY'S DATE:** _____

Grant

☐

Deny

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Executive Director's Signature: _____ **TODAY'S DATE:** _____