



B.A. Theatre Arts – Change of Major Guidelines

Step #1: Requesting a Change of Major

- Meet with the Theatre & Dance Department Chair to go over your interest in switching and review the requirements within the Major.
 - Moving forward, complete the Change of Major Cover Sheet and required materials — including a written response to the following three (3) Change of Major prompts:
 - a. How do you think our Theatre program can prepare you for the type of career/post-graduation work you're interested in pursuing?*
 - b. What discipline of theatre are you particularly excited to study as a student within the Theatre and Dance Department? In that, what skills and/or abilities do you have that would propel you to becoming an integral member of the major?*
 - c. Describe something in a recent theatre production you've seen (or been a part of) that has excited and inspired you to seek this out as a major.*
- Please be sure to give attention to the quality of your written responses – including clarity, organization, precision of thought, grammar, punctuation, spelling, and syntax.
- Student **prompt responses** along with the **cover sheet**, **list of experience**, and **Poly Profile printout** should then be submitted to the Theatre & Dance Department Chair, who, in turn, will then present it to the Departmental faculty & staff.
 - After consideration from the Departmental faculty & staff, if the candidate is not a good fit for the student, the student will be advised to look at other options.
 - If the student receives a positive assessment, then the student will be notified and an **Individualized Change of Major Criteria** (see below) will be developed.

Step #2: Individualized Change of Major Agreement ICMA Criteria

College of Liberal Arts ICMA Requirements for all majors:

- Must complete at least one (1) quarter at Cal Poly;
- Must be in good academic standing at the end of ICMA;
- Must complete proposed major within fifteen (15) quarters [first-time freshmen] or nine (9) quarters [transfer students] of first attendance at Cal Poly;
- Students who enter into an ICMA and fail to meet the terms will not be eligible to change into that major again;
- Students that are not eligible to change majors are encouraged to complete a minor, if available.

Theatre and Dance Department ICMA Requirements:

- **Minimum Time** - must complete at least one (1) quarter at Cal Poly before requesting a change of major;
- **TH courses** - must take or have taken TH210 and two (2) additional Cal Poly Theatre Program academic or production courses;
- **Minimum Theatre grades** - must earn/have earned an **average** grade of B (2.00) or higher in the specified three (3) Theatre Program academic or production courses as reported on their Cal Poly transcript;
- **Good Academic Standing** - must have a cumulative Cal Poly GPA of at least 2.5 or last two term GPA's of 2.5;
- **Timeframe** - The ICMA must be completed in no more than two (2) quarters;

Step #3: Complete Individualized Change of Major Agreement (ICMA)

- ✓ The change of major will be complete once a student has successfully met all of the criteria (see above) of the Individualized Change of Major Agreement (ICMA)