



Learning and Research Technology Workgroup

Meeting Notes

Friday, January 11, 2019

Education, Building 02, Room 024 at 9:10 – 10am

Present:	Sean Hurley, Chairperson, CAFES Patricia McQuaid, OCOB Andres Martinez for Gregory Scott, CSM Patrick O'Sullivan, CTLT Jennifer Klay, CSM	Bruno Ribeiro for Colleen Twomey, CLA Scott Hazelwood, CENG Alison Robinson, AVP for ITS Kathryn Hammer, ITS Jesse Vestermark, Kennedy Library
Absent:	Jeff Nadel, CENG Catherine Hillman, CTLT Cesar Torres Bustamante, CAED	Thomas Gutierrez, Physics Dept Peter Schlosser, CLA, Academic Senate

Next meeting: February 1, 2019 at Building 02, Room 024
9:10 – 10am

I. **Approval of Meeting Notes from December 2018**

Approved with the spelling correction on page 2 (McQuaid)

II. **First Week of Winter Quarter – How is it going?**

PolyLearn was down early Monday. ITS addressed quickly. Discussion about users with similar user names unintentionally getting locked out, and security best practices around getting locked out and resetting passwords.

Tuesday morning, there was an issue with the Portal. Discussion about the Portal having issues during high-volume times. The AWS project will resolve this issue. One work around is to go directly to PolyLearn rather than through the Portal.

III. **Amazon Web Services Project Update**

Alison Robinson presented an update about the project. Reviewed the re-organization of ITS from technical functions to service-based in a Plan/Build/Run framework. The re-organization is underway and transition to the new framework is in effect come Jan. 31st.

For the move to AWS, Alison reviewed ITS' new approach to building out the new data center from an enterprise point of view rather than one application at a time. Shared that creating runbooks for services will improve how ITS provides services. Documentation for the runbooks and AWS efforts is available on the wiki. This design for the AWS data center, migration and advance uses a security by design approach. Shared a high-level view of the AWS timeline, touched on the various upcoming tasks.

Students and faculty have asked how PolyLearn is going to work in AWS. Question about PolyLearn and how to approach the Learning Management System (LMS) for the move to the cloud. Segue into conversation about LMS.

IV. Learning Management System

Conversation about Canvas; many CSU's are using Canvas for their LMS. Other platforms are available for a new LMS in addition to Canvas. Patrick shared that CSU's have shifted away from Moodle.

Moving to a new LMS will require a significant effort from faculty. Alison would like to emphasize improving the transition experience for faculty, provide opportunities for faculty to be involved.

The question is still "should we look at a new LMS?" Moving PolyLearn to AWS is a big-enough effort that it merits looking at a new LMS. Discussion around emphasizing advantages of moving to a new LMS, i.e. mobility and accessibility. Question about the cost for Moodle. Alison shared that true costs are hard to find in that hardware, storage, etc. are antiquated. Will look to new IT Governance to help facilitate the process for exploring a new LMS.

Next steps:

1. Determine which platform can Faculty use to make the ask for looking at a new LMS.
2. Need to make a case for looking at a new LMS. Questions about who presents the case? CTLT can help get faculty-support. Topics that surface in Learning and Research can be taken to the Information Technology Management Council.

V. Next Meeting: Friday, February 1, 2019