Faculty Advisory Committee on Technology (FACT)

Meeting Notes

October 26, 2018

Present:	Sean Hurley, CAFES	Peter Schlosser, CLA, Academic Senate	
	Colleen Twomey, CLA	Scott Hazelwood, CENG	
	Patrick O'Sullivan, CTLT	Jeff Nadel, CENG	
	Patricia McQuaid, OCOB	Alison Robinson, AVP for ITS	
	Cesar Torres Bustamante, CAED	Kathryn Hammer, ITS	
	Jesse Vestermark, Library		
	Andres for Gregory Scott, CSM		
Absent:	Gregory Scott, CSM		
	Jennifer Klay, CSM		
Guest:	Francisco Fernflores, CLA		
Next meeting:	November 8, 2018 at Building 02-24, 9 – 10am		

1. **Finalize the 2017/2018 report to the President**

   The report for year 17/18 needs to be finalized and presented to the President. Three recommendations need to be included in the report. Colleen Twomey sent notes to Ryan Matteson this morning.

   Recommendations:

   Item #2 University Computing Initiative (UCI) [from draft report]: Members discussed that this is something they want to recommend. Funding is needed for UCI. Members considered combining items #2 and #3 from the report (UCI and Classroom, respectively).

   Item #7 Cloud Computing [from draft report]: The members recommend that more feedback and communication about moving to the cloud be available for faculty.

   Item #5 Retirement of Services [from draft report]: Is a system for retiring technology needed across campus, or is this handled independently by each college? As the University modernizes, the changes and improvements impact what we're doing with technology and how we're using it.

2. **Overview and status of the purposed IT Governance structure**

   Alison presented the current structure of information technology, which is organized by technical function. The structure tends to be inefficient, creates silos, delays, and low-agility. To modernize, IT Services is reorganizing to become a service organization [rather than organized by technical function].

In the new organization structure and IT Governance, services start with a service strategy (plan), then service design (build), and service operations (run). Campus helps prioritize IT requests. ITS will rethink how services are provided and focus on the needs of the people served. In the new organization structure, runbooks are created for every service. Service Operations will be empowered to review runbooks to determine that they're well-written; the books need to be written so that the Run group can pick it up and completely support the product. ITS will need to review every existing service and create Runbooks for each; this will take time.

Alison presented the proposed IT Governance structure. Reviewed how the Information Technology Management Council (ITMC) is comprised. Chairs from each workgroup form the ITMC with the members of the Cabinet. ITS needs clear direction from the university about technology priorities and the vision; this new structure will provide that direction. Reviewed each of the six workgroups: Administrative Solutions, Data Governance, FITRB, Learning & Research Technology, Security, and SC3. FACT, the current Faculty committee, will become Learning & Research Technology. Currently, the Committee on Committees is reviewing the new structure. Bill Britton, VP for IT Services/CIO, will present the new IT Governance to the Cabinet in the next few weeks.

A chairperson for Learning & Research is needed; the Chair needs to be a strong advocate, someone who can chair the monthly meeting and attend the quarterly ITMC meeting. Sean Hurley volunteered to be the Chair person for Learning & Research. He brings experience with FACT.

3. **Classroom environment and technology**

CSU has a system-wide contract for Adobe Creative Cloud. Currently students pay $25/month for Adobe Creative Cloud and under the new CSU contract, students will then pay between $25 - $35 / year. Students will own the Adobe license at graduation and therefore not need to absorb the cost to purchase the initial license. Adobe Creative Cloud will be available to the entire university at an affordable cost which enables access for student and faculty to use creative tools to enable teaching and learning.

There was a question about student access to Lynda.com. CLA procured access for their entire college. There was discussion with the CSU about Lynda.com for all students. Colleen Twomey can provide contact information about the procurement for CLA students.