



Committee Name:	<i>Student Campus Computing Committee (SC3)</i>		
Date of Meeting:	<i>November 3, 2020</i>	Time of Meeting:	<i>12:00 – 1:00</i>
Location:	<i>Zoom</i> https://calpoly.zoom.us/j/6376243894	Minutes Prepared By:	<i>Sarah Jones</i>

Attendance at Meeting

Present

Carter Terranova, Chairperson, CAED	Stephen Parkinson, CENG	Suha Hussain, ASI Student Representative	Alison Robinson, AVP for ITS
Lisa Teufel, CLA	Julio Sierra, Graduate Student	Matthew Borda, CAFES	Sarah Jones, ITS
Carolyn Lidster, OCOB	Anthony Figueroa, Kennedy Library	Amy Schwartz - Guest	Doug Lomsdalen - Guest
Michele Reynolds – Guest	Cem Sunata - Guest		

Absent

Estevan Gonzalez, COSAM			
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Meeting Agenda

Agenda:

- I. Approval of May meeting minutes
- II. Approval of October meeting minutes
- III. MFA (Duo) Enrollment -Doug Lomsdalen and Amy Schwartz
- IV. Registrar – Cem Sunata & Michele Reynolds
- V. Mobile App Follow-up

Meeting Notes, Decisions, Issues

- I. **MFA (Duo) Enrollment:** Duo Multi-Factor Authentication slide deck presented. Required by 12/9/2020. More info at <https://bit.ly/calpolymfa> (self-help & FAQ)
 - Forum opened for questions: (Q) Why is Cal Poly using this and what are the benefits? Doug reviewed MFA history, breach that impacted student accounts, adding MFA protects the student’s data and finances. (Q) Safari remember me for 12 hours is not working. Cookies need to be disabled, there is a how to in the Wiki. (Q) How does a student get a token? Tokens are for people that don’t have a device, not for convenience. Tokens can be requested via Service Desk. ITS is covering the cost of the initial token, replacement would be funded by the individual. Alison urged members to set it up now, not wait until 12/9.
- II. **Schedule Builder & Degree Planner:**
 - Forum opened for questions and comments: Carter registered last Thursday, and it went smoothly. (Q) It’s difficult to filter for open classes. Michele confirmed filters only work when the student is building their schedule. It was suggested to use Class Search to filter for open classes. (Q) Synchronous and asynchronous classes were discussed in

September. Cem reviewed synchronous, asynchronous and in person class options. Faculty merged synchronous and asynchronous and made a hybrid class, the registrar made the determination to call the class synchronous as the student was required to be present on a certain day and time. In a hybrid scenario synchronous may become asynchronous based on the instructor. The faculty is having to adjust as they work through online course offerings. CTLT is working to open Canvas sites for the courses earlier so that the students can view the syllabus and determine class schedules. Suggestion was made to use the course description to provide additional info. Cem reviewed Class Notes and confirmed information regarding a hybrid class will be located there, as would information regarding face-to-face schedules. The challenge is timing; spring was due this past week, summer and fall planning will begin in January. (Q) If the class states synchronous and asynchronous, is that a hybrid class? Michele confirmed that is correct and suggested reaching out to the instructor for details.

- III. **Approval of May meeting minutes:** Carter Terranova approved the minutes with Matthew Borda seconding.
- IV. **October meeting minutes reviewed:** Action Items Reviewed: (1) Request the Remote Resource link be added to ASI social media. Suha confirmed a campaign was already underway. (2) What are the Covid testing requirements to be on campus to access outdoor WiFi? Alison confirmed if a student is on campus, they must follow the guidelines. (3) Invite Registrar to November meeting. Cem & Michele were in attendance. (4) Review VPN compatibility issues with Big Sur. Alison confirmed communications have gone out regarding this issue. This is a known issue, and the vendors are working on it. At this time, ITS has advised Mac users not to update to Big Sur.
- V. **Approval of October meeting minutes:** Carter Terranova approved the minutes with Matthew Borda seconding.
- VI. **Mobile App Follow-up:** Alison spoke to the update she wrote requesting staffing. She has not heard anything.

Action Items

Action		Due Date
Suha has experienced issues when assisting students with VPN while working in the library. The VPN is installed but the student is unable to connect. Is there a known VPN issue?	Alison	
December 1 st meeting coincides with finals, do we cancel? January 5 th meeting may have a conflict due to Alison's vacation schedule; do we postpone until January 12 th ? Alison and Carter to review agenda and decide.	Alison & Carter	

Next Meeting

Date:	January 12, 2020		Enter time	12:00 – 1:00
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