Learning & Research Technology Workgroup  
February 11, 2022  
Zoom

Present:  
Sean Hurley, Chairperson, CAFES  
Alison Robinson, AVP for ITS  
Bruno Ribeiro, CLA  
Yongcheng Zhan, OCOB  
Heather Cribbs, Library  
Keri Schwab, CAFES, Academic Senate  

Scott Hazelwood, CENG  
Gregory Scott, CSM  
Trish Brock, Director of Research Compliance  
Sarah Jones ITS  
Doug Lomsdalen Information Security  
Patrick O’Sullivan, CTLT

Absent:  
Joe Cleary, CAED

Meeting Notes:  
- Approval of December meeting notes: Gregory Scott approved the minutes with Bruno Ribeiro seconding, all in favor.  
- Discussion of any computing issues at the start of the quarter:  
  o Research lab computer support - Alison confirmed she has been in communication with the College of Engineering’s dean. Arthur Huebner is the Zone Point of Contact; any issues can be escalated to Arthur.  
  o Campus Pass-fake campus passes are in circulation. Faculty would like to see a report/roster vs checking individually. Alison will take this to Anthony at the EOC.  
  o Sean has had issues with the Windows update, unable to update using Wi-Fi. CAFES has a computer in their lab with a rear fan failure upon startup. The issue is not present when the tech assists; Sarah will reach out to Dale Kohler to get Sean support for both items.  
  o Support staff and response times discussed. Alison presented ITS Web & Support Center Metrics 2021|1.1.21-12.31.21 and the ITS Recruitment List. Staffing continues to be a challenge, not only in ITS but all colleges and divisions. Wages/salaries and growth opportunities are primary reasons for ITS staff resignations.  
- Continue Research Support Services Prioritization:  
  o Export controls discussed. Doug Lomsdalen joined the meeting to discuss research, specifically export controls; SecureStrux assessment currently in progress, expected within a few weeks. Trish discussed what export data is/looks like for Cal Poly; proprietary information is the big contributor.  
  o Server Vending Machine concept discussed, ITS is ready to start once rates are established. ITS would like to partner with a faculty member to begin using this service; actual AWS consumption costs will apply. WTC is currently working on this and expects to provide a report by April (Spring).  
  o HPC asset discussed. Trish confirmed it has not been stood up yet; export control information is not clear at this time. The asset was procured prior to centralization, in limbo due to export control information.
Action Items:
Contact Anthony at EOC regarding campus pass report.  
Alison

Contact Dale – Sean’s items  
Sarah

Next Meeting: April 01, 2022