



Committee Name:	<i>Learning and Research Technology Workgroup</i>		
Date of Meeting:	<i>June 11, 2021</i>	Time of Meeting:	<i>9:00 – 10:00</i>
Location:	<i>Zoom</i> https://calpoly.zoom.us/j/6376243894	Minutes Prepared by:	<i>Sarah Jones</i>

Attendance at Meeting

Present

Sean Hurley, Chairperson, CAFES	Alison Robinson, AVP for ITS	Bruno Ribeiro, CLA	Gregory Scott, CSM
Heather Cribbs, Library	Scott Hazelwood, CENG	Alfred Castillo, OCOB	Patrick O’Sullivan, CTLT
Trish Brock, Director of Research Compliance	Sarah Jones ITS		

Absent

Joe Cleary, CAED	Jennifer Klay, CSM	Keri Schwab, CAFES, Academic Senate	
------------------	--------------------	--	--

Meeting Agenda

- I. Approval of May meeting notes
- II. Research Computing and Cost Center
- III. Workgroup and Chairperson Fall 2021 Learning & Research
 - a. Committee Chair Fall 2021: Sean Hurley
 - b. Returning committee members
- IV. Agenda items/discussion topics for AY 2021-2022

Meeting Notes, Decisions, Issues

- I. Approval of May meeting notes: Bruno Ribeiro approved the minutes with Alfred Castillo seconding, all in favor.
- II. IT Centralization Update: Alison confirmed centralization is moving forward. Communication has been sent to POC as well as Cabinet. Alison presented the email she sent on Monday, 6/7/2021 titled Centralization Update & First 100 Days (First 100 Days, Onboarding, Work Organizer, and Project Work).

III. Research Computing and Cost Center: Sean would like to address technical support for researchers in the next academic year. In response to questions about the use of cloud and tracking of cloud expenses, Alison shared RONIN Project Dashboard (<https://ronin.cloud/>) as an example a service to meet this need. Committee members discussed next steps. As part of centralization IT is addressing service rates with A&F to established sanctioned rates for services. These rates could also be used in an IT service center that supports research technical needs.

IV. Workgroup and Chairperson Fall 2021 Learning & Research

- a. Committee Chair Fall 2021: Sean Hurley
- b. Committee members not returning: Jennifer Klay (past chair)
- c. Committee members that plan on not returning for AY 2021-2022 were asked to contact Sean and Alison.

V. Agenda items/discussion topics for AY 2021-2022:

- a. Research Computing
- b. Physical & Virtual Labs
- c. Laptop Requirements for Students

Action Items

Action

Next Meeting

Date:	Fall 2021		Time:	
--------------	-----------	--	--------------	--