Committee Name:	Learning and Research Technology Workgroup		
Date of Meeting:	May 07, 2021	Time of Meeting:	9:00 – 10:00
Location:	Zoom https://calpoly.zoom.us/j/6376243894	Minutes Prepared By:	Sarah Jones

Attendance at Meeting

Present

Sean Hurley, Chairperson, CAFES	Alison Robinson, AVP for ITS	Bruno Ribeiro, CLA	Gregory Scott, CSM
Heather Cribbs, Library	Jennifer Klay, CSM	Joe Cleary, CAED	Brian Brennan, Student (Graduated)
Trish Brock, Director of Research Compliance	Scott Hazelwood, CENG	Sarah Jones, ITS	Hope Springer, Student

Absent

Patrick O'Sullivan, CTLT	Alfred Castillo, OCOB	Keri Schwab, CAFES, Academic Senate	

Meeting Agenda

   I.   Approval of April meeting notes
  II.   Changing default search engine at Cal Poly to Ecosia
 III.   Campus Computer Refresh
       a.   Refresh dollars
       b.   Letter to the provost
 IV.   Research Computing and Cost Center

Meeting Notes, Decisions, Issues

   I.   Approval of May meeting notes: Joe Cleary approved the minutes with Scott Hazelwood seconding, all in favor.
  II.   Changing default search engine at Cal Poly to Ecosia: Brian Brennan provided background and presented his suggestion to the committee. Ecosia is a search engine based in Berlin, Germany. It donates 80% or more of its profits to nonprofit organizations that focus on reforestation. It considers itself a social business, is CO_2-negative and claims to support full financial transparency and protect the privacy of its users. Brian provided the link to the Google document he created:

https://docs.google.com/document/d/1ztuuOrF0NpZXMu35p6dO_d-c7EvU1lNJp1pU6vng6Lc/edit?usp=sharing.

(Q) Benefits presented, what are the down sides? Brian could not offer any down side to using Ecoisa but did say that going through so many departments to get the switch to occur has been difficult. Hope provided a link to a podcast that includes the benefits of using Ecosia: https://open.spotify.com/episode/5UVyVbpY6iKgGV13onqCf4?si=N2rcvbd6QJ6sHW64fbivf. (Q) If you do not click the adds, is there still a benefit? Brian confirmed installing the search engine is good for awareness. (Q) Is it a search engine or a browser? It is a search engine, it can be on any browser. (Q) Is the request that the search engine be changed? Yes, but perhaps with permission by the staff or faculty. (Q) Has Ecosia had a security review? Ecosia has not gone through a security review by Cal Poly staff. Alison suggested narrowing focus, perhaps starting with the computers located in the library and ASI, as well as knowledgebase articles for users to reference should they opt to change their search engine. Faculty expressed changing the search engine default would interrupt workflow. Committee favors running this as a campaign, allowing users to opt in. The committee suggested contacting CTLT to assist in the communication effort.

III. Campus Computer Refresh:
   a. Refresh Dollars – Alison confirmed $300k has been allocated in this fiscal year. Committee discussed what a fully funded program would include and cost. A fully funded program figure would have to be rerun as that figure was provided prior to Alison, she estimates near $1m to replace computers on a 4-year rotation. The Campus Computer Refresh (CCR) is greatly impacted when budgets are cut.
   b. Letter to Provost: Letter (draft) sent to committee members prior to meeting. Focus of the letter will be faculty. It was suggested that the term "fully funded" be used in place of an amount. Alison confirmed the program title is Campus Computer Refresh (CCR). Sean asked committee members to email him any suggested edits. Letter to go out in the next week.

IV. Research Computing and Cost Center: Agenda item not discussed (due to lack of time).

Action Items

Action		

Next Meeting

Date:	June 11, 2021		**Time:**	9:00 – 10:00