



Committee Name:	<i>Learning and Research Technology Workgroup</i>		
Date of Meeting:	<i>March 05, 2021</i>	Time of Meeting:	<i>9:00 – 10:00</i>
Location:	<i>Zoom</i> https://calpoly.zoom.us/j/6376243894	Minutes Prepared By:	<i>Sarah Jones</i>

Attendance at Meeting

Present

Sean Hurley, Chairperson, CAFES	Heather Cribbs, Library	Scott Hazelwood, CENG	Alison Robinson, AVP for ITS
Bruno Ribeiro, CLA	Trish Brock, Director of Research Compliance	Joe Cleary, CAED	Sarah Jones, ITS
Jennifer Klay, CSM	Gregory Scott, CSM	Patrick O’Sullivan, CTLT	Alfred Castillo, OCOB
Keri Schwab, CAFES, Academic Senate	Bret Heenan, ITS	Yukie Murphy, Student Affairs	Lori Serna, A&F
Cem Sunata, EMUS	Michele Reynolds, EMUS		

Absent

Meeting Agenda

- I. Approval of February meeting notes
- II. PASS Replacement - Cem Sunata & Michele Reynolds
- III. Covid Testing Compliance Presentation

Meeting Notes, Decisions, Issues

- I. Approval of February meeting notes: Joe Cleary approved the minutes with Heather Cribbs seconding, all in favor.
- II. PASS Replacement: Faculty have noted the following issues within Schedule Builder: unable to access real time enrollment information, difficulty when helping students find different classes. Cem provided background as to why Pass was replaced. Schedule Builder (HighPoint Technology) was selected as it integrates with PeopleSoft (sits inside of PeopleSoft) and works well for students. Enrollment information can be accessed via the Enrollment Dashboards, faculty can request access via the technical ticketing system. Another option is to use Enrollment Monitoring (<https://registrar.calpoly.edu/enrollment-monitoring> 8). Enrollment Monitoring updates occur at 8AM,

11AM, 2PM & 6PM. Access to this report is based on role, access can be requested via technical ticketing system.

Schedule Builder access issue could be resolved by utilizing Campus Experience (Highpoint Technology). Chico State went live with this 2 weeks ago and they are happy with the solution. (Q) What is the timeline to implement Campus Experience? The timeline is undetermined, currently no plans to purchase/implement Campus Experience.

(Q) Can the data be updated more frequently? Action item created for Alison to review improvement opportunities with Cem and Michele (access and data refresh).

III. COVID testing compliance presentation: COVID-19 Ongoing Testing Program slide deck presented. Presidential Order requires increased frequency of testing, broadened student population, as well as sanctions if testing is not followed. Enforcement begins spring term, March 29th. COVID-19 Info My Portal tab presented; the intention of this tab is to be a one stop shop for all things COVID. (Q) Does the test result need to be negative to unlock? The act of testing unlocks the access, not the result. (Q) Are faculty able to check a student’s access/status? Unsure as this may be a privacy issue.

Action Items

Action

Work with CITC that currently support the classroom management software to determine purpose and functionality.	Alison	
Meet with Cem and Michele to discuss Enrollment Monitoring: <ul style="list-style-type: none"> Enrollment information updated more frequently. Provisioning access to the Enrollment dashboards by default 	Alison	Meeting scheduled 3/12/2021 1PM

Next Meeting

Date:	April 02, 2021		Time:	9:00 – 10:00
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