### Committe Name:
Learning and Research Technology Workgroup

### Date of Meeting:
November 12, 2021

### Time of Meeting:
9:10 – 10:00

### Location:
Zoom
[https://calpoly.zoom.us/j/6376243894](https://calpoly.zoom.us/j/6376243894)

### Minutes Prepared by:
Sarah Jones

### Attendance at Meeting

#### Present
- Sean Hurley, Chairperson, CAFES
- Alison Robinson, AVP for ITS
- Bruno Ribeiro, CLA
- Gregory Scott, CSM
- Heather Cribbs, Library
- Scott Hazelwood, CENG
- Yongcheng Zhan, OCOB
- Joe Cleary, CAED
- Trish Brock, Director of Research Compliance
- Keri Schwab, CAFES, Academic Senate
- Sarah Jones ITS
- Brett Heenan, Guest

#### Absent
- Patrick O’Sullivan, CTLT

### Meeting Agenda

1. Approval of October Meeting Notes
2. Research Support Discussion
3. Slack – Is it an enterprise need?
## Meeting Notes, Decisions, Issues

1. **Approval of October meeting notes:** Heather Cribbs approved the minutes with Keri Schwab seconding, all in favor.

2. **Research Support Discussion:** The requested outcome is that each college provide a rank order list of services that would support research and teacher/scholar effort. This committee would then create a unified, ranked service list that states what the service will accomplish and identifies the start-up and on-going cost estimates. Attendees discussed the following:
   - Determine short-term and long-term service needed for research and teacher/scholar model (i.e., storage space, compute power).
   - Review the report that was conducted by a third party. This report is aged and not inclusive of the cloud technologies that campus uses.
   - Determine funding for teacher/scholar and research efforts.
   - Determine areas of highest risk for Cal Poly and address through service prioritization.
   - There was general agreement that faculty want staff assistance in their efforts to plan for cost when writing grants, support in using the technology and place to go with questions.
   - Workstation refresh funding for faculty computers.
   - Document needs as they relate to Teacher / Scholar Model and Learn by Doing.
   - WTC Centralized Cost Study: A&F and ITS are currently working on a project to establish rates for technical services. Rates are necessary when supporting publicly funded research.
   - Academic Technology, Teacher /Scholar, and Research have some operational overlaps, but there are differing requirements and policies that govern them as well.

3. **Slack – Is it an enterprise need?** Faculty confirmed they are already using Teams and there is no need to spend money on another product and they did not want to have to adopt an additional software package.

## Action Items

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<th>Action</th>
<th>Sarah</th>
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<td><strong>Schedule December 3, 2021, Meeting</strong></td>
<td>Sarah</td>
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## Next Meeting

<table>
<thead>
<tr>
<th>Date:</th>
<th>December 03, 2021</th>
<th>Time:</th>
<th>9:10-10:00</th>
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