



**Master of Arts in Education
Curriculum & Instruction Specialization
*Letter of Recommendation Form***

Recommendation for (Name of Applicant): _____

TO APPLICANT: The Family Educational and Privacy Act of 1974 provide students the right to inspect letters of recommendation written in support of applications and fellowships. The law also permits students to waive the right if they choose, although such a waiver cannot be a condition of admission or award. If you wish to waive your right to examine this letter of recommendation, please sign the waiver below.

I WAIVE MY LEGAL RIGHT TO INSPECT THIS LETTER OF RECOMMENDATION

Signature: _____ Date: _____

TO RECOMMENDER: The candidate has applied for admission as a graduate student in the College of Science & Mathematics School of Education's Curriculum & Instruction Specialization at Cal Poly State University, San Luis Obispo and has provided your name as a reference.

On official letterhead, please provide a "Letter of Recommendation" describing your knowledge of the candidate's experience and background and any other comments. In addition, please return this completed form with your letter of reference as soon as possible. Thank you.

General Recommendation for the Curriculum & Instruction Program (please check one):

- ☐ I recommend the candidate without reservation as an excellent candidate.
- ☐ I do not know the candidate well enough to recommend without reservation.
- ☐ I have substantial doubts about the candidate but believe that an opportunity might be given to demonstrate qualifications.
- ☐ I feel the candidate is NOT suited for the Curriculum & Instruction Program at this time.

Printed Name

Signature

Date

Position

Phone Number

E-mail

Please send completed form to:

Shirley Magnusson, Ph.D.
Coordinator, Curriculum & Instruction Specialization
College of Science & Mathematics, School of Education
California Polytechnic State University
San Luis Obispo, CA 93407