

**FRANCES COLMAN MAYER**

1650 El Cerrito Court

San Luis Obispo, Calif. 93401

(805) 544-5843

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**QUALIFICATIONS**

Masters Degree in Early Childhood Education and Development; Masters Degree in Administration and Supervision, minor in Special Education, Ed.D in Growth and Development, experience in college level teaching, child development and early education programming; specific skills and experience working with people from diverse socioeconomic, academic, ethnic, cultural and disability challenged backgrounds; ability to collaborate with community organizations; experience in family education and day care; ability to make positive contributions to an instructional program, State teaching certifications in California, Washington State, New York, and Maryland, twelve (12) years classroom teaching.

**SUPERVISOR, STUDENT TEACHERS, 2004-2011**

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, COLLEGE OF EDUCATION

Visited elementary schools throughout San Luis Obispo and Santa Barbara Counties to observe, evaluate, instruct, and supervise students of education as they performed their student teaching activities.

Developed written reports which reflected the student's progress.

Collaborated with the students' participating master teachers to direct and support the student's progress toward their teaching credential.

Participated in teaching classroom management, curriculum, development of lesson plans, childhood growth and development, parent communication, and differentiated instruction by way of a variety of teaching modalities.

Participated with Cal Poly faculty to structure the student teacher program.

**LECTURER, EDUCATION 207, CHILDHOOD GROWTH AND DEVELOPMENT IN A MULTICULTURAL ENVIRONMENT, 2007-20013**

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, COLLEGE OF EDUCATION

Developed a syllabus for the course.

Used a variety of teaching modalities to transmit curriculum.

Developed examinations, observation activities, visitations and collaborative activities; corrected examinations and written work; led discussions, presented lectures, reviewed reading assignments.

Held Office Hours to provide individual instruction, guidance and support to students.

Collaborated with Cal Poly College of Education Faculty to provide continuing educational improvement.

**LECTURER, EDUCATION 455 AND 457: TEACHER CANDIDATE SEMINARS, 2010-2011**

Developed a syllabus for the course

Used a variety of teaching modalities to transmit curriculum

Role modeled co-teaching concept and process with co-teacher professor

Facilitated collaborative activities, group discussions, and sharing of teaching experiences

Presented lectures, reviewed theorists, reading assignments

Held Office Hours to provide individual instruction, guidance and support to students.

Collaborated with Cal Poly School of Education Faculty to provide continuing educational improvement

**LECTURER, EDUCATION 431: SOCIAL STUDIES AND THE ARTS METHODS, 2010-2011**

Developed a syllabus and calendar for the course

Used a variety of teaching modalities to transmit curriculum

Facilitated collaborative activities, group discussions

Organized and supervised student Field Work

Presented lectures, supervised student presentations

Held Office Hours to provide individual instruction, guidance and support to students

Collaborated with Cal Poly School of Education Faculty to provide continuing educational improvement

**LEADER:WEIGHT WATCHERS GROUP MEETING, 2001-2002**

Weight Watchers San Luis Obispo Section

Taught the weight watcher program to clients of various ethnic, and socioeconomic backgrounds in different areas of the country

Developed materials, visual aides,

Developed lesson plans

Programmed activities

Participated in conferences and training programs

**SUPERVISOR, CHILD DEVELOPMENT, SITE SUPERVISOR, 1998-2000**  
**PASO ROBLES PUBLIC SCHOOLS**

- Site Supervisor for the Paso Robles Child Development Center
- Managed curriculum
- Implemented programming and instruction
- Participated in hiring staff
- Supervised and evaluated staff
- Developed, organized and implemented staff training programs and workshops
- Purchased equipment and materials
- Directed the improvement and maintenance of the physical plant
- Supervised ongoing community inclusion into the school's culture from people of diverse ethnic, socioeconomic and linguistic backgrounds
- Taught in the classrooms

**DIRECTOR: FAMILY LITERACY PROJECT 1995-97**  
**SAN LUIS OBISPO LITERACY COUNCIL**

- Wrote the grant, developed the educational concept and implemented
- The California Department of Education's State Library Family Literacy program, "FAMTRACK"
- Collaborated with Religious Leaders, Parents, School Administrators, Local Government Agency Leaders to select suitable sites for the literacy learning sessions
- Developed the program curriculum
- Conducted Community Outreach for professional volunteers (Cal Poly TEASL students, retired professors)
- Identified target population and managed outreach to underserved community clients and limited English speaking families
- Contracted with "FutureKids" for computers (technical curriculum, materials, and teachers)
- Developed collaborative relationships with statewide education providers
- Trained instructional staff
- Presented workshops at California State Literacy Conferences

**DIRECTOR: HUD FULL DAY HEAD START PROJECT, 1995-97**  
**ECONOMIC OPPORTUNITY COUNCIL**

- Liaisoned with government contractors and architects, and EOC colleagues to design the early childhood site
- Created an enriched, developmentally appropriate, child program environment
- Designed the educational curriculum
- Acquired materials

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- Trained and supervised teachers and staff
- Identified and coordinated the recruitment of underserved, diverse families
- Expanded child care services to school age children
- Collaborated with county-wide public agencies to set up the program

**DIRECTOR: EARLY CHILDHOOD RESEARCH PROJECT, 1989-91**  
**CHILD CARE INC., NYC**

- Wrote, edited & developed report published by Child Care, Inc. entitled,  
“Collaborative Early Childhood Programs in New York City”
- Organized, scheduled, and facilitated training sessions, focus group discussions,  
workshops
- Collaborated with: City & State Politicians, Union Leaders, Religious Leaders,  
Educational Administrators, teachers, Parents, University & College Faculty  
Researchers, Board of Education Members, Health & Social Workers
- Analyzed varied Early Childhood Programs throughout the city
- Developed collaborative community relationships among the various sectors offering Early  
childhood programs

**PRINCIPAL: ELEMENTARY & EARLY CHILDHOOD SCHOOL, 1980-89**  
**WASHINGTON HEIGHTS CHILD CARE CENTER, NYC**

- Educational and Administrative Director of Elementary & Early Childhood Program,  
K-5, Pre School 2s, 3s, & 4s
- Managed curriculum, implemented instruction
- Hired, supervised and evaluated staff
- Implemented staff development/training programs
- Structured school budget
- Supervised ongoing community inclusion into the school’s culture from people of diverse  
ethnic, educational, socioeconomic and linguistic backgrounds
- Structured an enriched educational environment which included families for students  
with physical, emotional, and learning disabilities
- Negotiated a partnership with Columbia-Presbyterian Hospital School of Medicine for  
“needy” children’s health care

**COLLEGE INSTRUCTOR-TEACHER TRAINER-**  
**CONSULTANT-SPEAKER, 1979-97**

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California Department of Education, Statewide Conferences  
State Library Conferences, Family Literacy  
Yeshiva University Early Childhood Education Department  
New York University; Classes in Childhood Development, Classroom Management  
Bank Street Graduate College of Education: Classes in Child Development  
Classroom Management, Appropriate Curriculum Development

## **ELEMENTARY SCHOOL TEACHER: PRE SCHOOL-PRIMARY GRADES**

San Francisco, Seattle, New York, London, Bethesda, Maryland, 1960-79

## **EDUCATION:**

**Hunter College**, New York

Doctor of Education, 1988

Masters of Science in Administration and Supervision, 1987

Masters of Science in Early Childhood Education, 1981

**San Francisco State University**, San Francisco

California State Teaching Credential, 1960

**University of California** at Los Angeles and Berkeley

Bachelor of Arts in Education, 1960

## **ACADEMIC AWARDS:**

**Recipient, Weisblatt Grant for Study in Education** – Hunter  
College, New York

**Phi Delta Kappa** – Hunter College, New York

## **CERTIFICATIONS:**

California Permanent Recertification: Kindergarten-Primary, 1992

New York State Permanent Certification in Supervision and Administration  
(SAS SDS), 1988

Maryland State Permanent Certification in Common Branch Subjects, 1966

New York State Permanent Certification in Kindergarten-Primary  
and Common Branch Subjects, 1963

Washington State Permanent Certification in Common Branch Subjects, 1961

California (Original) Permanent Certification in Kindergarten-Primary, 1960

**PROFESSIONAL ACTIVITIES & MEMBERSHIPS:**

Volunteer Teacher, Junior Achievement Program in Economics & Free Enterprise, San Luis Obispo Public Schools, 2003

Moderator, Facilitator, National Issues Forum, 1995-97

Member, Presenter, National Association for the Education of Young Children, (NAEYC), Ongoing

Member, Presenter, California Literacy Incorporated, 1995-97

Member, Presenter, New York Early Childhood Coalition, 1980-89

Member, Board of Jewish Early Childhood Education, 1980-89