

Cal Poly SOE maintains an open part-time lecturer pool to hire Clinical Practice University Supervisors for each of its accredited Educator Preparation Programs. The included document shows the posting summary for recruitment and hiring announcements related to these positions, as well as Cal Poly's approved and published language regarding the **standards and qualifications** for Clinical Practice University Supervisors.

[The full posting is available at www.calpolyjobs.org](http://www.calpolyjobs.org) under requisition number 104548

View Posting Summary - 104548 - Part-Time University Supervisor Pool - School of Education

Posting Details

Requisition Number	104548
Job Posting Title	Lecturer Pool (part-time)
Working Title	Part-Time University Supervisor Pool - School of Education
Job Category	Faculty
Regular / Temporary	Temporary
Full / Part Time	Part-Time
If part-time, indicate time base	
Appointment Duration / End Date:	2017-18 Academic Year
Department	CSM-School of Education (117600)
College / Division	CSM-College of Science & Math
Job Code	2358
Position Title	Lecturer AY
Job Type (Faculty)	Part-Time Lecturer Pool
PeopleSoft Position Number:	00004848
Salary Range	Rank and salary are commensurate with qualifications, experience and time base.
Pay Basis	Monthly
Pay Plan	Academic Year
Grade	
New Position?	No
Former Incumbent Name	

APPOINTMENTS FROM THE PART-TIME POOL ARE TEMPORARY AND OFTEN MADE JUST PRIOR TO THE START OF THE ACADEMIC TERM, SO APPLICANTS MUST BE AVAILABLE ON VERY SHORT NOTICE.

Position Description

The University Supervisor/Clinical Education Supervisor shall: (1) develop and maintain a professional working relationship among cooperating teachers, school administrators, school staff, and teacher candidates; (2) make at least four observations per quarter of the teacher candidate; (3) evaluate teacher candidate; (4) confer with the teacher candidate and cooperating teacher on topics



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pertinent to the teacher candidate's performance; (5) assist the teacher candidate and cooperating teacher regarding problems that may arise during the clinical experience; (6) assign and submit a grade for clinical experience; (7) Supervisors may be involved in Teacher Performance Assessment. Rank and salary are commensurate with qualifications, experience and time base.

Minimum Qualifications (Staff Only)

Applicants must be credentialed or have equivalent experience in educator preparation as well as be expert in the content area of the area of the teacher candidate being supervised.

Required Qualifications / Specialized Skills

For the Educational Leadership and Administration Program, clinical education supervisor applicant's minimum requirements are an MA in Educational Leadership or closely related field (doctoral degree preferred), possession of or eligibility for the CA Administrative Services credential, and five (5) years of experience as a K-12 school administrator.

Preferred Qualifications / Skills

Master's degree or higher in Education or a related discipline.

Following a conditional offer of employment, a background check (including a criminal records check) must be completed satisfactorily before any candidate may start work with Cal Poly, San Luis Obispo. Failure to satisfactorily complete the background check may result in the withdrawal of the offer of employment. Note: Cal Poly cannot deny an applicant a position solely or in part due to a criminal conviction history until it has performed an individualized assessment and linked the relevant conviction history with specific job duties in the position being sought.

Special Conditions

Please note: Current employees who are offered positions on campus will be required to undergo a background check for any position where a background check is required by law or that Cal Poly has designated as sensitive. Sensitive positions are those requiring heightened scrutiny of individuals holding the position based on potential for harm to children, concerns for the safety and security of people, animals, or property, or heightened risk of financial loss to Cal Poly or individuals in the university community.

The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

May be required to complete a Supplemental Employment Application Questionnaire, which contains questions pertaining to conviction history, and submit it when requested by Cal Poly. This disclosure is confidential and will not necessarily preclude applicants from employment.

Pre-Employment Conditions

Background / Fingerprint

Benefits Eligible

[More Information](#)

Union Code

R03



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Job Open Date 07-15-2017

Job Close Date 03-31-2018

Review Begin Date 08-14-2017

Max Number of Openings 999

Requisition Contact Name

Requisition Contact Phone

Requisition Contact Email

Internal Recruitment Only No

Does this position accept online applications? Yes

Advertising Funding Account
Fund/DeptID/Account/Program/Class
(e.g. AD202 XXXXXX 660003 XXXXX
XXXXX)

Short Ad Text

The School of Education, within the College of Science and Mathematics, at Cal Poly San Luis Obispo, is seeking applications for a pool of part-time supervisors. University Supervisors will supervise the field placements of credential candidates. Position availability is determined by need. For details, qualifications, and application requirements, please visit www.calpolyjobs.org, complete a required online faculty application and apply to requisition #104548. Please be prepared to provide three professional references with names and email addresses when completing the online application. REVIEW BEGINS: August 14, 2017. EEO.

Short Ad Publication(s) and Issue Date(s)

Higher Ed Jobs
Diverse Issues in Higher Ed
Cal Poly Report

Long Ad Text (Faculty)

Long Ad Publication(s) and Issue Date(s) (Faculty)

Employer Pass Message:

Your application to the part-time faculty teaching pool in the School of Education has been received. Your qualifications will be reviewed for potential inclusion in the part-time pool, and you will be notified of your status by the department in the near future.

Employer Fail Message:

Your application to the part-time faculty teaching pool in the School of Education has been received. Your qualifications will be reviewed for potential inclusion in the part-time pool, and you will be notified of your status by the department in the near future.

Responsible Hiring Manager

Responsible AP / HR Employment Specialist

Responsible Employment Equity Facilitator
(Confirm with EEF)



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Facilitator Comments

Responsible Appointing Authority



Appointing Authority Comments

Provost/VP Review

Provost / VP Comment:

President Review

Comments to AP / HR:



AP / HR Comments

Requisition Justification

University supervisors of teaching credential candidates are necessary to the teaching credential program.

Projected Start Date (Faculty Only)

09-14-2017

To apply, please visit WWW.CALPOLYJOBS.ORG, complete required online faculty application, and submit to requisition #104548. Please attach a cover letter and resume/CV. An unofficial copy of terminal degree transcripts may be attached to the online application, however, sealed official terminal degree transcripts will be required prior to an appointment. Please be prepared to provide 3 professional references with names and email addresses when completing your application.

Please reference Requisition #104548 on all materials.

How to Apply

For questions, please contact the School of Education at (805) 756-1503. REVIEW BEGINS: August 14, 2017.

At California Polytechnic State University, San Luis Obispo, we believe that cultivating an environment that embraces and promotes diversity is fundamental to the success of our students, our employees and our community. Bringing people together from different backgrounds, experiences and value systems fosters the innovative and creative thinking that exemplifies Cal Poly's values of free inquiry, cultural and intellectual diversity, mutual respect, civic engagement, and social and environmental responsibility. Cal Poly's commitment to diversity informs our efforts in recruitment, hiring and retention. California Polytechnic State University is an affirmative action/equal opportunity employer. EEO.

Additional Information Contact Name (Faculty)



Additional Information Contact Phone (Faculty)

Additional Information Contact Email (Faculty)

Department Information (Faculty)

The School of Education (SOE) is a small, collaborative unit with 15 tenured and tenure track faculty members spanning seven programs: bilingual education, special education, elementary



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education, secondary education, curriculum and instruction, educational leadership, and counseling and guidance. The SOE is noted for its strong relationships both with local schools and the local community as it embodies an all-university, "Learn by Doing" approach to the preparation of K-12 educators. For more information please visit www.soe.calpoly.edu.

Reports To

Length of Recruitment

Not Applicable

Select documents to be associated with this posting:

Cover Letter
Resume / Curriculum Vitae
Transcripts
Other

Application Type Accepted

Faculty Application

Quick Link

www.calpolyjobs.org/applicants/Central?quickFind=166234

Template Qualifying Groups

No Template Qualifying Groups exist.

Qualifying Groups

No Qualifying Groups exist.

Template Level Questions

10585 - Have you ever taught at Cal Poly or at any other California State University campus? If yes, as required by the collective bargaining agreement, please attach a list of all courses you have taught at any CSU campus and provide the following information: Course Number, Course Title, Term/Year Taught, CSU Campus, and CSU Department. Please select the attachment type entitled "CSU Courses Previously Taught" when prompted to attach documents to your application for this position.

ANSWER

No Response

No, I have never taught at any CSU

Yes-attach CSU Courses Previously Taught

This question is required.

10779 - You may also attach a list of departmental courses that you request consideration to teach. While the list does not automatically qualify you to teach a listed course, it will ensure careful review by the department when evaluating potential course assignments. You will be permitted to attach this information as the final step after completing your application. Please select the attachment type entitled "Courses Requesting Consideration to Teach" and include your name, Course Number, and Course Title for each course.

ANSWER

No Response

No, I do not plan to attach a list

Yes, I plan to attach a list



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This question is not required.

Posting Specific Questions

30852 - Please identify in order the position(s) you would like considered based upon your experience, qualifications and specializations.

LONG TEXT

This question is required.

30853 - Please write one or more of your areas of specialization - multiple subject, single subject, special education, counseling and guidance or educational leadership and administration.

LONG TEXT

This question is required.

30855 - Briefly describe your PS-16 teaching, counseling and guidance, Special Education, or administrative experiences.

LONG TEXT

This question is required.

Points

Maximum Points Possible: **0**

Template Level Questions

10585 - Have you ever taught at Cal Poly or at any other California State University campus? If yes, as required by the collective bargaining agreement, please attach a list of all courses you have taught at any CSU campus and provide the following information: Course Number, Course Title, Term/Year Taught, CSU Campus, and CSU Department. Please select the attachment type entitled "CSU Courses Previously Taught" when prompted to attach documents to your application for this position.

ANSWER	DISQUALIFYING	SCORE
No Response		0
No, I have never taught at any CSU		0
Yes-attach CSU Courses Previously Taught		0

0 %

10779 - You may also attach a list of departmental courses that you request consideration to teach. While the list does not automatically qualify you to teach a listed course, it will ensure careful review by the department when evaluating potential course assignments. You will be permitted to attach this information as the final step after completing your application. Please select the attachment type entitled "Courses Requesting Consideration to Teach" and include your name, Course Number, and Course Title for each course.

ANSWER	DISQUALIFYING	SCORE
No Response		0
No, I do not plan to attach a list		0
Yes, I plan to attach a list		0

0 %

Hiring Steps