

INTERNSHIP CONTRACT

GEOG 465-_____

FALL WINTER SPRING

To enroll, provide: 1) An Internship Contract SIGNED by Internship Supervisor, Faculty Internship Advisor, yourself
2) A letter SIGNED by Internship Supervisor on letterhead describing your Internship duties

Student: _____ Student ID# _____

Phone # _____ Email _____

Internship Organization: _____

Internship Supervisor Name & Title: _____

Internship Supervisor Signature: _____

Phone # _____ Email _____

Mailing Address: _____

Hours per Week: _____ Number of Units registered in F _____ W _____ S _____

Total Units to be completed: _____

NOTE: Course ID, Class Nbr, and Permission # will be provided when the Social Sciences Department has received this signed form and the brief letter from your Internship Supervisor. You will then be able to enroll in the GEO-465.

Course ID: _____ Class Nbr: _____

Permission: _____

The Internship provides students with the opportunity to tailor an applied learning experience that contributes to their career goals. It is expected that the Internship will contribute to student professional development through the application of individually appropriate disciplinary knowledge and skills in real-world professional opportunities. Internship Guidelines are available here: http://cla.calpoly.edu/socs_suprvisr_intern.html
Supervisors are responsible for task assignment and supervision. Internship tasks must meaningfully contribute to student learning and professional development.

The Internship may be taken for 3 to 8 units of credit per quarter, for a total of no more than 18 units. You must select the appropriate units of enrollment on the Portal. Thirty hours of work are required for each unit of credit.

Hours Completed	90	120	150	180	210	240	270	300	330	360	390	420	450	480	510	540
Units Allowable	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

To receive Internship credit, students must submit the following documents upon completion of the Internship:
1) Supervisor Evaluation: http://cla.calpoly.edu/socs_suprvisr_intern.html (pdf, MSWord available under Forms)
2) Student Evaluation: http://cla.calpoly.edu/socs_suprvisr_intern.html (pdf, MSWord available under Forms)
3) A short reflection paper detailing the learning experience

Signature of Student _____ Date _____

Signature of Faculty Advisor _____ Date _____