Scholar Mentor Position Description

**Program:** Cal Poly Scholars  
**Rate:** $16.00 /

Hours:  
- Training & Planning (Spring – Summer 2024): Approx. 0 – 5 hours/week on average  
- Academic Year (Fall 2024 – Spring 2025): Approx. 5 hours/week (semi-flexible times)

Scholar Mentor Responsibilities

Under the direction of the Cal Poly Scholars program, Scholar Mentors will:  
- Mentor up to 15 Year 1 Scholars throughout the academic year  
- Facilitate mentee group interactions that foster community and belonging  
- Connect with mentees 1:1 to support them succeed academically, personally, and socially  
- Connect mentees with campus and community resources  
- Support SLO Days sessions during summer (as schedules allow)  
- Serve as a resource to all Scholars through office hours in designated Scholar spaces  
- Attend team meetings, 1:1 meetings and trainings as scheduled by supervisors  
- Complete all other responsibilities as assigned

Requirements & Qualifications

- Current Cal Poly Scholar who is in good standing with Cal Poly and the Cal Poly Scholars program  
- Enrolled as an undergraduate student for the full duration of the 2024-25 academic year (Scholars in blended 4+1 programs who begin fall with undergraduate status will also be considered)  
- Maintain good academic and conduct standing with the university throughout employment  
- Desire to make a difference in fellow Scholars’ lives  
- Excellent communication skills  
- Welcoming personality that values inclusion and diversity  
- Ability to take direction as well as create and work independently  
- Collaborative approach to addressing work tasks and solving problems  
- Organized and actively implements personal time management techniques  
- Creative and strategic approach to problem solving

Apply

To apply, complete the [online application](#) no later than [Sunday, March 17, 2024 at 11:00 p.m.](#).

If you have questions about the Scholar Mentor position, please contact Trisha Hongcharti at [thongcha@calpoly.edu](mailto:thongcha@calpoly.edu).