Scholar Mentor
Employment: Spring 2026 – Spring 2027
(Including Training & Planning: Spring – Summer 2026)

Scholar Mentor Position Description *

Program: Cal Poly Scholars
Rate: $17.00 / hour
Hours: Hours per week vary depending on the time of year:

- Training & Planning (Spring – Summer 2026): 13 hrs total
- Academic Year (Fall 2026 – Spring 2027): Approx. 0-3 hours / week (semi-flexible times)

Scholar Mentor Responsibilities

Under the direction of the Cal Poly Scholars program, Lead Scholar Mentors will:

Spring 2026 (~4 hrs total)

- Attend the "Welcome to the Scholars' Team" event

Summer 2026 (~9 hrs total)

- Attend 5 Scholar Mentor trainings on Zoom
- Meet with Lead Scholar Mentor and supervisor 1:1 to establish expectations and communication for the year
- Support in-person SLO Days sessions (if schedules allow)

Fall 2026-Spring 2027 (~0-3 hrs/week)

- Mentor up to 22 Year 1 Scholars throughout the academic year
- Meet with mentees 1:1 virtually or in-person to support them in their academic, personal, and professional success at least once a semester for a total of three meetings
- Connect mentees with campus and community resources
- Coordinate and facilitate mentee group interactions that foster community and belonging
- Engage in weekly Mentor Crew meetings facilitated by Lead Scholar Mentor
- Meet with Lead Scholar Mentor 1:1 as requested
- Meet with supervisor 1:1 twice/semester to discuss mentee progress and resolve issues
- *Optional*: host in-person or virtual office hours to answer mentee questions outside of scheduled meetings
- Complete all other duties as assigned

Requirements & Qualifications

- Current Cal Poly Scholar who is in good standing with Cal Poly and the Cal Poly Scholars program
- Enrolled as an undergraduate student for the Fall duration of the 2026-27 academic year (Scholars in blended 4+1 programs who begin fall with undergraduate status will also be considered)
- Maintain good academic and conduct standing with the university throughout employment
- Desire to make a difference in fellow Scholars' lives
- Excellent communication skills
- Welcoming personality that values inclusion and diversity
- Ability to make direction as well as create and work independently
- Collaborative approach to addressing work tasks and solving problems
- Organized and actively implements personal time management techniques
- Creative and strategic approach to problem solving

How to Apply

To apply, complete the online application no later than 11:59 p.m. on Sunday, March 15, 2026
If you have any questions about the Scholar Mentor position, please contact Trisha Hongcharti at thongcha@calpoly.edu

** All pay rates and hours are anticipated yet contingent on collective bargaining negotiations and budget allocations. For more information visit: https://mustangnews.net/unionized-student-assistants-demand-better-pay/ or https://www.csueu.org/student-assistants/bargaining-updates*