Scholar Mentor Position Description

Program: Cal Poly Scholars
Rate: $15.50 / hour
Hours: Hours per week vary depending on the time of year:
  • Training & Planning (Spring – Summer 2023): Approx. 0 – 5 hours/week on average
  • Academic Year (Fall 2023 – Spring 2024): Approx. 5 hours/week (semi-flexible times)

Scholar Mentor Responsibilities

Under the direction of the Cal Poly Scholars program, Scholar Mentors will:
  • Mentor up to 20 Year 1 Scholars throughout the academic year
  • Facilitate mentee group interactions that foster community and belonging
  • Connect with mentees 1:1 to support them succeed academically, personally, and socially
  • Connect mentees with campus and community resources
  • Support SLO Days sessions during summer (as schedules allow)
  • Serve as a resource to all Scholars through office hours in designated Scholar spaces
  • Attend team meetings, 1:1 meetings and trainings as scheduled by supervisors
  • Complete all other responsibilities as assigned

Requirements & Qualifications

  • Current Cal Poly Scholar who is in good standing with Cal Poly and the Cal Poly Scholars program
  • Enrolled as an undergraduate student for the full duration of the 2023-24 academic year (Scholars in blended 4+1 programs who begin fall with undergraduate status will also be considered)
  • Maintain good academic and conduct standing with the university throughout employment
  • Desire to make a difference in fellow Scholars’ lives
  • Excellent communication skills
  • Welcoming personality that values inclusion and diversity
  • Ability to take direction as well as create and work independently
  • Collaborative approach to addressing work tasks and solving problems
  • Organized and actively implements personal time management techniques
  • Creative and strategic approach to problem solving

Apply

To apply, complete the Scholar Mentor Application no later than Sunday, April 2, 2022 at 11:00 p.m. A link to the application is found on the Scholars website under applications. You will need to be logged into your Cal Poly Portal to complete the application.

If you have questions about the Scholar Mentor position, please contact Alexis Melville at amelvill@calpoly.edu.