

Retired Faculty and Staff Association Board Meeting

Virtual Meeting

September 17, 2020

Minutes

1. The meeting was called to order by President Bill Kellogg at 10:11 a.m.
2. Board members present: Bill Kellogg (President), V.L. Holland (Vice President), Gail Simmons (Treasurer), Carolyn Jones (Secretary), Elaine Ramos Doyle (Newsletter Editor), Laura Dimmitt (Scholarship Chairperson), Kathy Mastako (Membership Recruitment Facilitator) and Joe Grimes (Past President)
3. Board members excused: Don Morris (Membership Enhancement Chairperson), Dana Azevedo (Facilitator of Special Events) and Jenny Heckendorf (University Development and Alumni Engagement Liaison)
4. The minutes of the August 13, 2020 Board Meeting were approved.
5. Treasurer Gail Simmons reported that the bank account balance is \$10,103.30.
6. Scholarship Chairperson Laura Dimmitt reported that the next update for the RFS Student Centennial Scholarship Endowment will be available after September 30 and that the two recipients had not been selected as of this meeting date.
7. Membership Recruitment Facilitator Kathy Mastako reported that the RFSA website (rfsa.calpoly.edu) is live. She also announced that the Facebook page is up and will research the number of "views" it has received.
8. Past President Joe Grimes has not set a date for the virtual coffee hour as he has teaching responsibilities during the week. He is willing to host on a Saturday after the October 8 Fall Program. The date is still to be determined.
9. Fall Quarter Program is scheduled for October 8, on Zoom, from 2:00-3:00 pm. Vice President V. L. Holland has asked Cal Poly President Jeffrey Armstrong to provide an update on the campus. V. L. Holland and President Bill Kellogg will finalize the program with President Armstrong on September 22.
10. Facilitator of Special Events Dana Azevedo (excused absence) asked President Bill Kellogg to survey the Board regarding the RFSA Virtual Tours posted on our Facebook page. The responses: positive, great ideas and keep up the good work.
11. Newsletter Editor Elaine Ramos Doyle announced that the Fall Newsletter was sent to Jenny Heckendorf at the University Development and Alumni Engagement office. It has been edited and is ready to mail.

12. Board Member Updates:
 - Gail Simmons – Treasurer/Membership Chairperson had a question as to whether we extend Membership and Life Membership to surviving spouses. The Board will discuss this at the next Board meeting for a possible Bylaw revision.
 - Bill Kellogg announced that our University Development & Alumni Engagement Office Liaison will now be Jenny Heckendorf.
13. The next Board meeting will be held Thursday, November 5, 2020 at 10:00 a.m.
14. President Bill Kellogg adjourned the meeting at 11:17 a.m.
15. Carolyn Jones
Secretary