

LEAVE OF ABSENCE – Medical

STUDENT ID#:

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MAJOR:

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OFFICE USE

Last First Middle

Street City State Zip

Phone e-mail

Undergraduate Graduate International Student

ELIGIBILITY AND REQUIREMENTS

- A letter from a treating physician or Cal Poly Medical Services noting the length of the leave is required.
- You must be eligible to enroll for the term leave begins, but not enrolled in the term the leave begins.
- To modify the length of a leave, an updated letter documenting the change is required.
- Students are cautioned to carefully consider the effect of leaves on their loan status; lenders may count the leave period as part of the total grace period. Cal Poly provides enrollment status to the National Loan Clearing House. Students who receive loan disbursements directly may be required to repay portions of their loan.

If you have requested a graduation evaluation, please indicate your expected degree completion date: _____

If your leave extends beyond your expected graduation date a new expected degree completion date form is required.

Term beginning: _____ Term returning: _____

Required Signatures:

Student's signature

Date

MEDICAL LEAVES OF ABSENCE

- A medical leave provides time for the student to receive treatment or to recover from a disabling injury or other medical condition. Medical documentation is required by a treating physician and/or Cal Poly Health Services that includes the time required for recovery.
- The medical leave begins the term following the student's last term in attendance and may be granted retroactively base on the student's personal situation.
- A student on a medical leave will be considered to be in continuous attendance with the purpose of returning to the same curriculum that was in effect when the leave began and will not be required to apply for readmission or pay an application fee provided that the student returns to the same major and within the time period agreed upon when the application was approved.
- No more than two leaves totaling a maximum of 8 terms will be available to each student and cannot be extended beyond the limit.