

EDUCATIONAL LEAVE OF ABSENCE POLICIES

- A planned educational leave must be for a purpose that contributes to the student's educational objective and is approved by the graduate coordinator and the dean of research and graduate programs.
- The student must be eligible to enroll for the term in which the leave begins and not on academic probation.
- The application for educational leave must be initiated and approved before the leave begins and will not be granted retroactively.
- A student on educational leave will be considered to be in continuous attendance with the purpose of returning to the same curriculum that was in effect when the leave began.
- A student on educational leave will not be required to apply for readmission or pay an application fee provided that the student returns to the same major and within the time period agreed upon when the application was approved.
- No more than two leaves will be available to each student totaling a maximum of 8 terms.
- To change the length of a leave an approved leave request form with the revised return date must be submitted.
- Any student on leave who fails to return and enroll within the time limits specified by the leave agreement will be required to reapply for admission, pay the reapplication fee, and may be held to any new curriculum requirements which may be in effect.