Hello,

This is a reminder that proposals to offer a new course topic in Enter Term 202X are due to the Office of the Registrar no later than (enter day of the week), (month & day), 202X. Be sure to check with your college curriculum committee for submission and internal review deadlines as those may be earlier than our deadline.

For information on Selected Topic proposals (e.g., course numbers 270, 470, 471, 570, 571) refer to the Curriculum Handbook and the academic policy on Selected Topics Courses.

For information on other topic/subtitle courses, refer to the academic policy on Topic Courses.

This email has been sent to department chairs/heads with a copy to chairs of department, college and university curriculum committees, and to associate deans. Please share this information with your department colleagues as appropriate.

Should you have any questions, do not hesitate to contact our office.