Faculty and Staff,

The deadline to approve grade rosters is Tuesday, December 14, 2021 at 4:00 pm. Deans are notified if the deadline is missed and are asked to submit RD (report delayed) grades on behalf of the instructor. When grades are not recorded by the deadline it can impact eligibility for athletes, Veterans benefits, Dean's List, pending major changes, scholarships, and graduation. RD grades can only be changed with a grade change form.

Online grade changes will be available for Fall Quarter starting Monday December 20, 2021 through Tuesday, February 18, 2022.

Grading instructions can be found in the Open Forums & Training Guides tab on the Office of the Registrar website. https://registrar.calpoly.edu/index

NOTE: Only students who receive grades or I or RP can submit work after the term has ended for a grade change. All other grades (A-F and WU) are final grades. Please review Academic Senate Resolution AS-384-92 if you need additional information regarding grade changes.

Information regarding Canvas, please visit https://canvassupport.calpoly.edu/

Please call our staff line, 756.2532, or email records@calpoly.edu if you have questions.

Thank you,

Office of the Registrar

registrar.calpoly.edu