Subject Line:
Have You Correctly Selected CR/NC Grading? Verify Before the End of Add/Drop!

Text:

Dear Student,

You have selected the CR/NC grading option for at least one course, *that is normally a graded course*, for Spring quarter.

The registration system does not enforce CR/NC grading policies, so you need to make sure that you are adhering to Cal Poly policy.

The best way is to access your Degree Progress Report, via your Student Center. Confirm that the class(es) you selected as CR/NC is going toward the requirement you expected¹. If not, you probably need to change your grading basis.

If your selection of CR/NC grading violates any of the policies below, you must change back to a graded basis by **today, Thursday, April 11th at 11:59 pm**. It is your responsibility to verify that you are adhering to policy.

Here are the policies regarding CR/NC selection:

- 1 course maximum of CR/NC grading in courses taken to satisfy GE requirements¹.
- **No** major, support, or concentration courses may be student-selected as CR/NC, *except for* students in the following majors: AGB, ART, KINE, LS, and Public Health (Physics, Statistics and Journalism majors: see catalog for your CR/NC allowance). There is a 4-unit CR/NC maximum for the majors listed. Note: When a major/support course also satisfies a GE requirement, it also counts as your one GE CR/NC allowance.
- No more than two courses per quarter may be selected CR/NC.
- No more than 16 units total may be selected CR/NC.
- You must have a 2.0 Cal Poly cumulative GPA to select CR/NC.

To change back to a graded basis, follow the steps in this demo, being sure to change “Credit/No Credit: Student” to “Graded” in the Grading field:

[https://registrar.calpoly.edu/content/cpreg-demos](https://registrar.calpoly.edu/content/cpreg-demos)

Select the Editing a Class - Choosing Credit/No Credit Option.

The directions are for selecting the CR/NC option; you will need to do the reverse.
You should consult with your advisor if you are considering graduate school; some graduate schools will not recognize CR/NC grades for admissions purposes.

Best wishes for a successful quarter,

Office of the Registrar
Evaluations Unit

1 Selecting CR/NC in a second GE course may cause one of the two CR/NC GE’s to fall out of its GE area in your Degree Progress Report and appear in ”Course Credits Not Used.” Review carefully.