**Off-List Internship Application**

Our listed fieldwork internship sites have been reviewed and are monitored by faculty for quality. These internship sites provide on-site supervision from an appropriate professional, relevant training, and hands-on experience in a quality environment. An alternative internship site needs to meet these criteria and meet a need that is not met by our official sites to be approved.

**Directions:**

1. *Read internship FAQs on* [*department website*](https://psycd.calpoly.edu/undergraduate/internships)
2. *Email this application by Thursday of week 6 (of the quarter prior to the one in which you plan to enroll for internship) to the current PSYCD Internship Coordinator*
3. *Attend internship coordinator office hours in week 7 or 8*

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| **Student Information** |
| Full Name (Last, First):      | CP Email:      |
| Quarter & Year Graduating: [ ] Fall [ ] Winter [ ] Spring [ ] Summer Year       |
| Completed First quarter of Internship? [ ] YES [ ] NO | Major: [ ] PSY [ ] CD |
| **Proposed Site Supervisor Information** |
| Full Name (Last, First):      | Email:      |
| Educational qualifications (e.g., degree and experience):       |
| Phone Number:       | How do you know the site supervisor? |
| **Proposed Site Information** |
| Name of Site:       |
| What does this site provide that those on our official list do not?       |
| Describe what the intern duties would be – what are the core skills you would gain that go beyond being a staff person?       |
| Please describe any circumstances preventing you from utilizing an on-list internship:       |
| Which site *on our* [*list*](https://content-calpoly-edu.s3.amazonaws.com/psycd/1/documents/Internship%20Site%20List%20Fall%202021_Oct26.pdf)most closely matches your interests?       |
| Is there anything else you’d like us to know about the site?       |