# **Warren J. Baker Endowment**

# *for Excellence in Project-Based Learning*

# **Robert D. Koob Endowment** *for Student Success*

**PROPOSAL NARRATIVE**

(Max. of 3 pages including figures/tables but excluding budget page, 1” margins, 12-point font. See Sec.XII of RFP for more details.)

*Proposals not complying with format guidelines will not be considered.*

1. **Project Title**
2. **Abstract**
3. **Introduction**
4. **Objective(s)**
5. **Methodology**
6. **Timeline**
7. **Final Products and Dissemination**
8. **Budget Justification**

# **Warren J. Baker Endowment**

# *for Excellence in Project-Based Learning*

# **Robert D. Koob Endowment** *for Student Success*

|  |  |  |
| --- | --- | --- |
| **Student Applicant(s):** |  |  |
| **Faculty Advisor:** |  |  |
| **Project Title:** |  | **Requested Endowment Funding** |
| **Travel** | *subtotal* | **$** |
| Travel: In-state |  | **$** |
| Travel: Out-of-state |  | **$** |
| Travel: International |  | **$** |
|  |  |  |
| **Operating Expenses** | *subtotal* | **$**  |
| Non-computer Supplies & Materials  |  | **$** |
| Computer Supplies & Materials |  | **$** |
| Software/Software Licenses |  | **$** |
| Printing/Duplication |  | **$** |
| Postage/Shipping |  | **$** |
| Registration |  | **$** |
| Membership Dues & Subscriptions |  | **$** |
| Multimedia Services |  | **$** |
| Advertising |  | **$** |
| Journal Publication Costs |  | **$** |
|  |  |  |
| **Contractual Services** | *subtotal* | **$** |
| Contracted Services |  | **$** |
| Equipment Rental/Lease Agreements |  | **$** |
| Service/Maintenance Agreements |  | **$** |
|  |  |  |
|  | **TOTAL** | **$** |

**PROPOSAL BUDGET**