

ADVISORY COMMITTEE ON WORKPLACE VIOLENCE PREVENTION

Function

The function of this committee is to implement and coordinate the Workplace Violence Prevention Program, which includes the following:

1. Implement, monitor, and assess all campuswide efforts to address issues of workplace violence;
2. Develop, implement, coordinate, and modify University policies and procedures related to workplace violence;
3. Coordinate, monitor, and assess University responses to actual incidents of workplace violence on campus;
4. Keep records of violent events and responses;
5. Issue specific guidelines to address situations involving potential or actual workplace violence;
6. Form an Incident Response Team in accordance with Article V of the Workplace Violence Prevention Program Policy;
7. Recommend further interventions or training;
8. Serve as a communication conduit with committee members' constituents; and
9. Provide an annual report of program, incidents, and activities to the Senior Vice President for Administration and Finance.

The committee is appointed by the President and reports to the Senior Vice President for Administration and Finance.

Membership

The term of service shall be two years except for the student member, who will serve a one-year term.

Associate Vice President, Human Resources, who will serve as chair
Academic Personnel representative, nominated by the Associate Vice Provost for Academic Personnel
Human Resources rep., who will serve as vice chair, nominated by the Associate Vice President of Human Resources
Counseling Services representative, nominated by the Executive Director, Campus Health & Wellbeing
University Police representative, nominated by the University Police Chief
Risk Management representative, nominated by the Risk Manager
Student Relations and Judicial Affairs representative, nominated by the Vice President for Student Affairs
Housing representative, nominated by the Executive Director of Housing
Student representative, nominated by the President of ASI
Academic Senate representative, nominated by the Executive Committee of the Academic Senate
Cal Poly Corporation representative, nominated by the Executive Director of the Cal Poly Corporation
Associated Students Inc. staff representative, nominated by the Executive Director of ASI
Academic Affairs representative, nominated by the Provost
Student Affairs representative, nominated by the Vice President for Student Affairs
Administration and Finance representative, nominated by the Senior Vice President for Administration and Finance
University Advancement representative, nominated by the Vice President for University Advancement
University Counsel, ex officio and consultative resource (non-voting)

Meetings

Quarterly or more frequently as scheduled by the chair.

Established January 2002
Editorial revisions July 2003 & September 2004 & September 2006
Academic Senate nomination revision December 2008
HR Ex. Dir. added as chair, removed AVP for Admin position, June 2009
Title changes, Sept. 2010, Aug. 2011, June 2012, Oct. 2015