

## **University Technology Governance Committee**

The University Technology Governance Committee, chaired by the Provost, is responsible for all major IT decision-making for the University, provides guidance and sets IT priorities that enable the university to balance its technology goals with available resources and align initiatives with the university's strategic goals and mission. The committee evaluates input from the Vice Provost for Information Services and Chief Information Officer (VP/CIO) and makes recommendations to the President.

The Provost and VP/CIO will solicit input from and provide feedback to campus constituent groups, including Deans Council, Academic Senate, and Associated Students, Inc. on a regular basis. Ad hoc sub-committees will be established as deemed necessary to address specific issues. Proposed projects will be studied by the VP/CIO who will determine the impact, benefits, costs and other factors involved in implementing the recommendation and forward that analysis to this committee for review.

### **Charge**

As the executive level steering committee reporting to the President on policies, priorities and strategic planning for campus wide information technology (IT), the purpose of this committee is:

- To establish overall direction and priorities for campus-wide IT in concert with Cal Poly's mission and strategic plan.
- To ensure that significant opportunities for leveraging technology are considered; that significant information, security and technology-related risks are addressed; and that the use of Cal Poly IT resources is optimized.
- To review relevant policies, and provide input into IT planning and investment.

### **Functions and Responsibilities**

- Ensure IT infrastructure and services are aligned with academic and administrative direction and priorities, assessing the fit of major new IT initiatives and emergent technologies within the context of Cal Poly's mission, goals, and priorities.
- Ensure policy exists to establish authority, accountability, and responsibility relating to information and technology.
- Ensure Cal Poly has a sustainable, institutional funding model for IT infrastructure and services.
- Ensure existing and emerging technologies that enable the pursuit of academic and administrative excellence are broadly available to the Cal Poly community.
- Ensure Cal Poly has an effective IT and information security framework with appropriate IT controls.
- Support requests for major IT and information security initiatives where appropriate, and provide advice for allocating resources for such initiatives.
- Provide direction to prevent, where appropriate, unnecessary redundancy or non-sustainable service implementations and their resulting inefficiencies and risks.

### **Membership**

The committee consists of executive-level positions from across campus and serves as the definitive decision-making body for IT on campus.

### **Voting Members**

- Provost and Executive Vice President for Academic Affairs (Chair)
- Senior Vice President for Administration and Finance and Chief Financial Officer
- Vice President for Student Affairs
- Vice President for University Advancement

- Vice President for Research and Economic Development
- Student representative, nominated by ASI President
- Faculty representative, nominated by Academic Senate Executive Committee

### **Non-Voting Members**

- Vice Provost for Information Technology and Chief Information Officer
- Associate Vice Provost for Information Technology Services
- IT Policy and Compliance Officer (staff support)

Additional attendees may be invited to specific meetings so as to facilitate the conduct of business.

The term of office for the faculty representative will be two years, and the term of office for the student representative will be one year.

### **Meetings**

All meetings will be open to the campus community. Minutes and meeting notes will be kept and posted where all campus constituents may view them. Meetings will be held at least quarterly during the academic year and on call by the chair.

Agendas are developed by the VP/CIO and approved by the Provost. Meetings are typically led by the CIO with the Provost presiding over key decisions and official votes. In addition to providing discussion input and participating in decision-making, members help define follow-up tasks based on the discussions.