STUDENT ORIENTATION, ADVISING AND REGISTRATION COMMITTEE
CAM 172.36

Functions

The Student Orientation, Advising and Registration Committee (SOAR) is charged with conceptualizing, planning, and executing the SOAR event for all newly admitted students (including freshmen and transfers) with oversight provided by the Admissions, Recruitment, and Financial Aid unit.

This includes, but is not limited to:

- Coordinating all aspects of the event as related to its execution,
- Ensuring the budget is managed appropriately as related to the event’s execution, and
- Functioning as an advisory group on issues related to advising across campus.

The committee will function with the following structure:

1. A **Core Planning Team** consisting of the coordinator of Orientation Programs, a representative from the Admissions office, a representative of the Registrar's office, and an academic advisor who represents the Academic Advisor Group (see #2 below). The coordinator of Orientation Programs shall serve as chair of the Core Planning Team.

   The Core Planning Team is responsible for managing the implementation of all aspects of the program. The Core Planning Team will oversee the execution of the individual College Advising Sessions as planned by the Academic Advisor Group. The Core Team will implement input on event planning issues as appropriate from the Advisor Group.

2. An **Academic Advisor Group**, consisting of a representative from each of the six colleges, a representative from Cal Poly Athletics Academic Services, and a representative from Student Academic Services. The chair of this group shall be a member of the Academic Advisor Group and will be elected by the group members.

   This Academic Advisor Group will plan and execute the individual College Advising Sessions within each respective college or area (SAS/Athletics). This group’s interests will be represented by an academic advisor who sits on the Core Planning Team. The academic advisors will be asked to contribute content to any materials planned for distribution during the event.

The Student Orientation, Advising and Registration Committee is appointed by the President and reports (via the Associate Vice Provost for Marketing and Enrollment Development, Admissions, Recruitment, and Financial Aid) to the Provost.
Committee membership is as follows:

A representative from the College of Agriculture, Food and Environmental Sciences, nominated by the College Dean
A representative from the College of Architecture and Environmental Design, nominated by the College Dean
A representative from the Orfalea College of Business, nominated by the College Dean
A representative from the College of Engineering, nominated by the College Dean
A representative from the College of Liberal Arts, nominated by the College Dean
A representative from the College of Science and Mathematics, nominated by the College Dean
A representative from Student Academic Services, nominated by the Director of Student Academic Services
A representative from Enrollment Support Services, nominated by the Associate Vice Provost for Systems and Resources
A representative from Admissions, nominated by the Associate Vice Provost for Marketing and Enrollment Development
A representative from Cal Poly’s Athletics Academic Services, nominated by the Athletics Director
The coordinator of New Student Orientation Programs and Services, who shall serve as chair

The representatives from the academic colleges shall be drawn from each college’s advising center, if one exists. The term of office shall be two years and there is no limit on the number of terms a member may serve.

MEETINGS

Meetings will be called by the chair at appropriate intervals, but no less than once a quarter.