

Student Campus Computing Committee (SC3)

Charge

The Student Campus Computing Committee (SC3) was established to provide students with a reliable means for advocating and identifying their needs and requirements with respect to the efficient use of information technology, both academically and in student life. SC3 is charged to provide recommendations on both operational and planning and policy matters from a student perspective.

Functions and Responsibilities

- Researching and analyzing current information technology resources and services.
- Providing feedback on current technology needs and priorities of the student body.
- Discussing how to improve availability, use and support of current services and resources.
- Improving student awareness of current information technology services and resources.
- Increasing student knowledge of and participation in the decision-making process.
- Researching what is being done by other institutions and how Cal Poly compares.
- Recommending projects that will put Cal Poly on the leading edge ahead of other universities.
- Submitting an annual report of its activities to the Vice Provost/Chief Information Officer (VP/CIO), including any priorities, formal resolutions or recommendations adopted by the committee. Once accepted by the VP/CIO, the annual report will be submitted to the President's Office by the Chair.

Committee members will be responsible for dissemination of information to and feedback from their areas of representation. Student representatives will serve as liaison to their respective student constituencies and provide input on student information technology needs and priorities. Those making nominations will be kept informed on committee activity and will provide guidance and support to committee activity whenever appropriate.

Membership

To accommodate the broad interests and concerns of Cal Poly students, SC3 should include members who represent both technical and non-technical student interests. The student chairperson must understand technical issues while being able to consider the needs of non-technical students and facilitate discussion between all represented groups.

- One student chair, nominated by the outgoing Associated Students, Inc. (ASI) president in consultation with the Vice Provost/Chief Information Officer or designee and the current SC3 chair during Spring Quarter.
- One student from each college, nominated by the dean based on recommendations from their respective college council.
- Two students from technology-oriented student groups, nominated by the current SC3 chair based on recommendations from technical group presidents or chairs.
- One ASI student representative, nominated by the incoming ASI president.
- One student representative of disabled students, nominated by the Director of the Disability Resource Center.
- One graduate student representative, nominated by the Director of Graduate Education.
- One non-voting staff representative from Information Technology Services, nominated by the Vice Provost for Information Services/CIO.
- One non-voting staff representative from the ASI, nominated by the ASI Executive Director.

Staff support for the committee will be provided by Information Services.

Committee appointments are made annually by the President from nominations as indicated above. Ad hoc members and guests from ITS and other campus units may be invited by the chair to participate on an as needed basis to address specific issues under discussion.

The staff representatives and the DRC student representative will serve two-year terms. College and technical group student representatives will serve staggered two-year terms to ensure continuity of involvement and to retain an informed membership. The chair will determine the process for nominating and selecting technical group representatives.

The chair, ASI student, and graduate student representatives will serve one-year terms. Nominees for chair are required to have served at least one prior year as an SC3 voting student representative. The chair and ASI student representative will make periodic reports to the ASI Board of Directors on committee progress and to seek endorsement for key committee recommendations.

As needed, the chair will meet with the Student Library Advisory Council (SLAC) and/or other student-focused committees to share information and to schedule time for their respective committees to discuss specific topics of mutual interest if applicable.

Meetings

The committee will meet at least bi-weekly during the academic year or with sufficient frequency to ensure a positive and effective voice in university information technology affairs. All meetings will be open to the campus community. Minutes and meeting notes will be kept and posted where all campus constituents may view them.

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