

State of California
E-Mail Memorandum

To: Appointees listed below

Date: November 4, 2015



From: Jeffrey D. Armstrong
President

Copies: Academic Senate

Subject: Appointment of the 2015-2016 Commencement Operations Committee

In August of 2013, the Commencement Committee was reorganized and became two Universitywide standing committees, the Commencement Policy Committee and the Commencement Operations Committee. I am pleased to endorse the nominations and hereby appoint the following individuals to membership on the Commencement Operations Committee for the period indicated.

<u>NAME</u>	<u>TERM</u>	<u>REPLACING</u>	<u>NOMINATING AUTHORITY</u> <u>(OR OFFICE HELD)</u>
Tessa Espinoza*^	Ex officio	Continuing	(Vice Pres., Student Affairs)
Chip Appel^	Ex officio	Continuing	Grand Marshal (Faculty member)
Andrew Schaffner^	Ex officio	Continuing	Grand Marshal (Faculty member)
Seth Borges	2015-2017	Lexie Bonestroo	ASI President
Dana Matteson	2013-2016**	Continuing	Chief of Staff (Office of the President representative)
Diane Haupt	2015-2017	Continuing	Chief of Staff (Office of the President representative)
Staci Shoals	2013-2016**	Continuing	Provost/VP for AA (staff representative)
Ellen Cohune	2015-2017	Continuing	VP for Univ. Advancement (Alumni Relations staff rep.)
Royaa Silver	2013-2016**	Continuing	VP for Univ. Advancement (Marketing staff rep.)
Brenda Trobaugh	2015-2017	Continuing	Chief of Police (staff or sworn officer)
Don Popham	2013-2016**	Continuing	Assoc. VP for Facilities
Stacia Momburg	2015-2017	Continuing	Director, Intercollegiate Athletics
Gwen Nielsen	2013-2016**	Continuing	Assoc. Dir., UPD, Parking & Commuter Svcs. (Parking)
Preston Sirois	2015-2017	Continuing	Exec. Director, Cal Poly Corp. (University Store rep.)
Andrew McMahan	2015-2017	Continuing	Dean, College of Liberal Arts (Music department rep.)
Kate Stubberfield	Ex officio	Continuing	VP, Student Affairs (Commencement Prog. staff support)
			VP, Student Affairs (reps. of key departments, as needed)

Committee members are reminded of the importance of communicating with their constituents on issues of interest. The effectiveness of standing committees is directly related to timely input from represented groups.

The above appointments are effective immediately and remain in effect until appointments are announced for the next academic year. Each campuswide standing committee is requested to submit an annual report to the President with a copy to the University Committee on Committees at the conclusion of the academic year.

Attached are outlines of the Commencement Policy Committee's and the Commencement Operations Committee's function and membership.

* Chair

** Initial term is three years, subsequent terms will be two years

^ Also serves on Commencement Policy Committee

Attachment