

CAMPUS FEE ADVISORY COMMITTEE

Functions

On May 15, 1996, the Board of Trustees approved a fee policy for The California State University, as described in Executive Order No. 661, with an effective date of August 23, 1996. The Board of Trustees' fee policy delegates to the chancellor "authority to establish new campus mandatory, user, and penalty fees." The policy further "delegates to the campus president the authority to adjust campus mandatory, user, and penalty fees" but "requires that appropriate and meaningful consultation occur before adjusting campus fees or requesting the chancellor to establish a new fee."

To help ensure appropriate consultation, the Board of Trustees' fee policy requires that the president "establish a fee advisory committee comprised of student, faculty, staff and administrative representatives," with a voting majority of the committee to be students. The committee's primary role is to provide advice to the president regarding proposals to adjust, eliminate or consolidate existing fees or establish new fees, all such advice to be consistent with existing statutes and provisions of bond indentures.

The committee's role at Cal Poly includes, but is not limited to, the following:

1. Advice to the President about development and implementation of campus consultation procedures regarding proposals to adjust, eliminate, consolidate or establish mandatory campus fees.
2. Advice to the President regarding proposals to adjust, eliminate, consolidate or establish campus mandatory, user or penalty fees.
3. Advice to the President regarding development and implementation of "local financial aid grant, work-study, and waiver programs" required under the Board of Trustees' fee policy to meet the "additional student need resulting from increases in campus mandatory fees or new campus mandatory fees."

Structure and Membership

The Associated Students, Inc. President shall serve as co-chair. The second co-chair shall be appointed by the President from the voting membership.

Voting Committee Members:

- President, Associated Students, Inc., or designee (co-chair)
- Three student representatives, appointed by Associated Students, Inc.
- Chair, Academic Senate, or designee
- One staff representative (non MPP) nominated by the Associate Vice President, Human Resources
- One administrative representative, appointed by the President

Nonvoting, Ex officio Committee Members (no term limits):

- Senior Vice President, Administration and Finance, or designee
- Vice President, Student Affairs, or designee,
- Provost, or designee

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Terms

Two of the four student representatives are to be appointed to staggered two-year terms to provide for continuity in student representation. Other committee members are to be appointed to one-year terms.

Staff

Administrative staff will be called upon to support the committee as needed.

Meetings

Campus Fee Advisory Committee meetings are scheduled quarterly or on call of the chair.

Established September 30, 1996

Editorial Revision May 1997, Revised October 1998
Revised October 2001, Revised June 2003, Revised May 2004
Title changes September 2010
Change VP A&F or designee to nonvoting and clarify non-student, co-chair selection October 2010
Title changes November 2014
Editorial changes October 2015