

Computing Advisory Subcommittees

The Administrative Advisory Committee on Computing (AACC), the Instructional Advisory Committee on Computing (IACC) and the Student Campus Computing Committee (SC3) are responsible for providing input from users of computing and communications services to the Information Resources Management Policy and Planning Committee and to the Vice Provost for Information Technology and Chief Information Officer and for communicating information about computing and communications to the constituencies they represent. Each committee is charged with providing recommendations on both operational matters and planning and policy matters. In addition, there are more specific responsibilities for the Administrative Advisory Committee on Computing listed below. Recommendations from the committees will be studied by the Vice Provost for Information Technology and Chief Information Officer, who will determine the impact, benefits, costs, and other factors involved in implementing the recommendation and forward that analysis to the Information Resource Management Policy and Planning Committee for appropriate action.

Each committee will have one or more representatives from various organizational and operational units listed below, nominated as indicated. Those making nominations will be kept informed on committee activity and will provide guidance and support to committee activity whenever appropriate. In addition, the committee members will be responsible for dissemination of information to and feedback from their areas of representation.

ADMINISTRATIVE ADVISORY COMMITTEE ON COMPUTING (AACC)

Functions

The Administrative Advisory Committee on Computing (AACC) is charged with identifying the information technology requirements of administrative users and programs and making recommendations on both operational and policy and planning matters that impact the integration and use of information technology by students, faculty, and staff to support and enhance Cal Poly's administrative business processes and services. In addition, the committee has the responsibility to recommend and promote the creation and enhancement of administrative support systems and databases which further the mission of the University.

Recommendations will be studied by the Vice Provost for Information Technology and Chief Information Officer who will determine the impact, benefits, costs, and other factors involved in implementing the recommendation and forward that analysis to the Information Resource Management Policy and Planning Committee for appropriate action.

Committee members will be responsible for dissemination of information to and feedback from their areas of representation. Representatives will serve as liaison to their respective constituencies and provide input on administrative information technology needs and priorities. Those making nominations will be kept informed on committee activity and will provide guidance and support to committee activity whenever appropriate.

VOTING MEMBERS (ex officio and two-year term)

Ex Officio (designees for the ex officio members must be reviewed and approved by the AACC chair)

Associate Vice President for Marketing and Enrollment Development, Admissions, Recruitment, and Financial Aid

Registrar, Academic Records

Director, Financial Aid

Associate Vice Provost for Academic Personnel

Director, Institutional Planning and Analysis

Associate Vice President, Finance

Director, Fiscal Services

Executive Director, Human Resources

University Information Security Officer

Two-Year Term

University Scheduling representative, nominated by Provost

Continuing Education representative, nominated by the Provost

Facilities Services representative, nominated by the Vice President for Administration and Finance

Student Affairs representative, nominated by the Vice President for Student Affairs

University Advancement representative, nominated by the Vice President for University Advancement

Cal Poly Corporation representative, nominated by the Cal Poly Corporation Executive Director

University Library representative, nominated by the Dean of Library Services

Associated Students Inc. staff representative, nominated by the ASI Executive Director

One instructional department office staff representative, nominated by the Provost

NONVOTING MEMBERS (terms as indicated)

One representative from Information Technology Services (ITS), nominated by the Vice Provost for Information Technology and Chief Information Officer, two-year term

Past Chair, Administrative Advisory Committee on Computing (AACC)

The chair of the committee will be elected from the committee membership in the spring for the following academic year. The chair will be an administrator who has served at least one year as a voting member of the committee. Committee appointments are made annually by the President from nominations as indicated above. Ad hoc members and guests from ITS and other campus units may be invited by the chair to participate on an as needed basis to address specific issues under discussion.

Meetings

The committee will meet with sufficient frequency to ensure a positive and effective voice in university computing affairs.

Revised October 2001, March 2003, July 1, 2004; Membership revised September 15, 2004
Editorial revision April 14, 2005; Editorial revisions June 6, 2006 & December 7, 2006; Revised January 2007
9/18/08 Eliminated the 'liaison' positions between the Instructional Advisory Committee on Computing and Student Campus Computing Committee.

Editorial revision September 2009
Title changes September 2010