

## **INSTRUCTIONALLY RELATED ACTIVITIES ADVISORY COMMITTEE**

### **Function**

The primary function of the reorganized Instructionally Related Activities Advisory Committee is to advise the President regarding the allocation of the Instructionally Related Activities Fee revenues. In addition, the Instructionally Related Activities Advisory Committee will insure that Instructionally Related Activities groups focus on learning outcomes, that program accountability and assessment is incorporated into the Instructionally Related Activities groups' activities, that the Instructionally Related Activities groups' activities are consistent with departmental and college/division priorities, and that the Instructionally Related Activities fee revenues be allocated in a manner that supports the University's goals.

### **Membership**

ASI President (co-chair)

Three student members, nominated by the ASI president in consultation with the chairs of the student councils (or equivalent) from the academic colleges, membership to be rotated between the colleges annually. Additional alternates may be named, but voting members shall remain at three.

Vice Provost for Academic Programs and Planning, or designee (co-chair)

Vice President for Student Affairs, or designee

Vice President for University Advancement, or designee

Academic Senate Curriculum Committee Chair, or designee

Vice President for Administration and Finance, or designee (non-voting)

Student members shall serve a one-year term.

The Instructionally Related Activities Advisory Committee may utilize staff as needed to ensure proper liaison functions and support.

### **Meetings**

The Policies and Procedures Manual for Instructionally Related Activities that has been developed in order to assist the committee members in performing their functions includes a planning calendar. The manual will be distributed at the first meeting of the committee. The chair of the committee should call meetings as appropriate in order to meet the deadlines reflected in the planning calendar.