

# **CAMPUS DINING ADVISORY COMMITTEE CHARTER**

## **Revisions 4-24-23**

### **Function**

The goal of Campus Dining is to achieve excellence in service to the campus community. The Campus Dining Advisory Committee acts as an advisory resource to Campus Dining to evaluate concepts, recipes, policies, and the overall effectiveness of Cal Poly Campus Dining operations. Comprised of campus constituents and experts, the committee will help identify immediate and long-term issues, advise on strategies and action plans, and provide feedback on programmatic direction. It will also address the quality of food services at Cal Poly and assess the satisfaction of students, faculty, and staff with respect to these services. Faculty in residence are encouraged to submit statements of interest to participate if possible. Committee members will be provided funds from Campus Dining on their campus ID card to experience various dining venues and provide feedback.

To become informed participants, committee members will have the opportunity to learn about dining operations and food service and assist in evaluating proposed changes and initiatives for Campus Dining operations. The committee will be made up of students, faculty and staff who will meet monthly from October to May to discuss the various aspects of dining services.

The committee will focus on the needs of resident and commuter students, faculty, and staff. Committee members are expected to offer their own insights to the group while also serving as an ambassador for those they represent. There are many different groups of people at Cal Poly with varying tastes, preferences, and needs. The objective of this committee is to bring the various ideas together and help shape campus food service operations to best meet the needs of the campus and help invest in its future.

The committee is appointed by the President and reports to the Corporation Board of Directors through the Corporation's Chief Executive Officer.

### **Membership**

Co-chairs: Chief Executive Officer, Cal Poly Corporation, or designee and VP for Student Affairs, or designee  
Director of Commercial Services, Cal Poly Corporation– ex-officio, non-voting  
Director of Campus Dining – ex-officio, non-voting  
Assistant Vice President and Dean of Students, or designee  
Executive Director of University Housing, or designee  
Food Science and Nutrition Department Chair, or designee  
Four (4) residential students nominated by the President of the Inter Housing Council to include three from residence halls and one from apartments and approved by the Executive Director of University Housing  
One Resident Advisor approved by the Executive Director of University Housing  
One faculty representative nominated by the Academic Senate Executive Committee  
One representative nominated by the Assistant Vice President for Campus Health & Wellbeing  
One Board of Directors member nominated by the ASI Board of Directors Chair  
University Union Advisory Board Chair, or designee  
One student member nominated by Director of Student Diversity & Belonging  
One Campus Dining student staff member nominated by Director of Campus Dining

### **Membership Terms & Responsibilities**

The term of office shall be two years, except for students who shall serve one year.

Members are expected to:

- Regularly attend committee meetings
- Participate in dining tours/tastings/educational events
- Visit dining venues and complete evaluations after each visit (secret shopper program)
- Participate in committee discussions and make recommendations to the committee for service changes and enhancements, franchises, and programing for various food service facility types
- Ascertain and report on the opinions of constituent groups regarding dining
- Work in collaboration with the Basic Needs Initiative to support student meal donations, campus farmer's market, and other related programs
- Participate in food forums and events when possible
- Act as a focus group on various topics, when needed
- If possible, all student members should be chosen who are on a meal plan or regularly eat in campus venues

### **Meetings**

Committee members must commit to attending at least 4 out of the 6 regularly scheduled meetings.

Meetings will be held in-person once a month on the first Friday of the month, from 11:30 am to 1:00 pm at Campus Dining venues. A meal will be provided by Campus Dining at each meeting.

Revised October 1993, Editorial Revision September 1999 Revised April 2004, Editorial Revision June 2006 Revised December 2008, adding more general term for on-campus apartment resident member Academic Senate nomination revision December 2008 Editorial Revision September 2009 Title revision October 2014, Title revision October 2015, Function and Membership Revised January 2017, All Sections Revised April 2021, All Sections Revised and approved by the Committee on Committees 4-24-23.