

# How To: Create Saved Customizations

1. Go to the dashboard you would like to save a selection for.

Admissions MCA

Outcomes by Program Status

Outcomes by Persistence Term

Minimum Academic Scores

Outcomes by Program Status Prompt

Admit Term

Fall Quarter 2008

Major

--Select Value--

College

--Select Value--

Freshman or Transfer

--Select Value--

Apply

Reset

Important Information

Today is Tuesday, September 16, 2014.

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Clear My Selections

Outcomes by Program Status

Admit Term: Fall Quarter 2008

Select a View:

Summary by University

Freshman

Total Academic Score Range	# Applied	Decomposed MCA GPA	Lat	# Admitted	% Admitted	Decomposed MCA GPA	Lat	# Enrolled	% Enrolled	Decomposed MCA GPA	Lat	# Completed	% Completed	Active	% Active	Discontinued	% Discontinued	# Discontinued	% Discontinued	# Other	% Other
Below 2000	480	2.644	929.68	34	7%	3.446	1294.42	7	50%	4.024	1386.87	4	57%	1	25%	3	75%	1	25%	1	25%
2000 - 2500	780	2.776	923.72	33	4%	3.885	1296.89	5	40%	3.776	1382.88	3	60%	1	33%	2	67%	1	33%	1	33%
2500 - 3000	1,040	2.839	927.33	33	3%	3.968	1295.39	4	40%	3.176	1023.47	4	60%	1	25%	3	75%	1	25%	1	25%
3000 - 3500	1,460	2.879	932.23	34	2%	3.882	1331.89	17	50%	2.839	1095.33	10	59%	4	40%	4	40%	4	40%	1	25%
3500 - 4000	1,767	3.077	983.66	123	4%	3.128	996.23	66	50%	3.072	1086.76	44	66%	1	2%	17	25%	10	24%	1	2%
4000 - 4500	4,062	3.237	1044.76	309	7%	3.346	1036.89	146	47%	3.283	1033.76	94	64%	1	1%	18	12%	34	22%	1	1%
4500 - 5000	5,407	3.408	1103.76	1,079	19%	3.476	1096.39	440	42%	3.407	1106.88	289	65%	8	2%	41	12%	85	18%	1	1%
5000 - 5500	6,046	3.589	1163.68	1,760	29%	3.493	1151.76	646	30%	3.462	1156.86	402	62%	7	1%	65	16%	88	12%	1	1%
5500 - 6000	5,742	3.789	1224.86	1,246	40%	3.833	1233.39	1,070	33%	3.833	1233.89	767	71%	34	3%	129	12%	91	9%	1	1%
6000 - 6500	1,365	3.945	1282.87	1,007	60%	3.952	1291.39	776	24%	3.838	1274.23	416	53%	10	1%	69	12%	46	7%	1	1%
6500 - 7000	1,364	4.080	1376.88	1,090	60%	4.082	1376.39	759	33%	4.082	1346.38	519	68%	2	0%	28	3%	10	2%	1	1%
7000 - 8000	176	4.034	1469.82	174	60%	4.088	1464.39	35	9%	4.046	1435.72	13	40%	0	0%	4	2%	1	3%	1	3%
Grand Total	33,898	3.469	1136.88	11,895	35%	3.814	1234.33	5,413	30%	3.739	1093.43	2943	75%	63	1%	444	13%	363	10%	1	1%

Transfer

2. In the prompt section, make the selection you would like to get results for. Once you have made the prompt selection, Select **Apply**.

Admissions MCA

Outcomes by Program Status

Outcomes by Persistence Term

Minimum Academic Scores

Outcomes by Program Status Prompt

Admit Term

Fall Quarter 2008

Major

Aerospace Engineerin

College

College of Engineerin

Freshman or Transfer

Freshman

Apply

Reset

3. Then select the **Page Options** icon in the upper right hand corner of the dashboard, indicated by the three small lines. Select the **Save Current Customization** option.

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Signed In As Amy

Important Information

Today is Tuesday, September 16, 2014

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About this Page

Clear My Selections

Summary by University

Incoming	ACT GPA	SAT	# Completed	% Completed	# Active	% Active	# Discontinued	% Discontinued	# Dismissed	% Dismissed	# Other	% Other
4.195	1380.00		0	0%	1	50%	0	0%	1	50%	0	0%
			0		0		0		0		0	
			0		0		0		0		0	
			0		0		0		0		0	
			0		0		0		0		0	
			0		0		0		0		0	
3.755	1177.50		3	75%	0	0%	0	0%	1	25%	0	0%
3.705	1159.33		8	53%	0	0%	1	6%	6	40%	0	0%
3.768	1248.89		11	55%	0	0%	5	25%	4	20%	0	0%
3.856	1297.92		41	67%	0	0%	11	18%	9	14%	0	0%

4. Create a name for your saved customization that you will recognize and set your saving preferences. If this is a customization you would like to keep only for your own use, be sure to save for **Me**. If you would like to set custom permissions so that a specific group or set of people can view your customization, select **Others** and **Set Permissions** to set your own custom permissions. If you would like to make this customization the default result any time you visit this dashboard, select the box next to **Make this my default for this page**. Then select **OK** to save your current customization.

Select a View: Summary by University ▼

	Incoming		#	%	Incoming		#	%	#	%	
mitted	MCA GPA	SAT	Enrolled	Enrolled	MCA GPA	SAT	Completed	Completed	Active	Active	Discontin
20%	4.195	1380.00	2	100%	4.195	1380.00	0	0%	1	50%	
0%			0				0		0		
0%									0		
1%	3.94								0		
0%									0		
2%	3.53								0		
15%	3.53							75%	0	0%	
28%	3.67							33%	0	0%	
46%	3.85							55%	0	0%	
99%	3.89							77%	0	0%	
100%	4.07							72%	0	0%	
100%	4.17							0%	0	0%	
42%	3.904	1291.46	132	35%	3.877	1281.59	84	63%	1	0%	2

Save Current Customization

Name Fall 2008 Aerospace Freshman

Save for ☒ Me ☐ Others 

Set Permissions

☐ Make this my default for this page

OK

Cancel

For the Fall Quarter 2007 admit term, the # Admitted is not available.

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Please send questions or comments to [polydata-adm-support@calpoly.edu](mailto:polydata-adm-support@calpoly.edu).

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5. To use your newly saved customization, select the **Page Options** icon in the upper right hand corner of the dashboard again, indicated by the three small lines and select **Apply Saved Customization** and select the customization you would like to use.

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Clear My Selections

Fall 2008 Aerospace Freshman

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Create Prompted Link

Apply Saved Customization

Save Current Customization...

Edit Saved Customizations...

Clear My Customization

Active	# Discontinued	% Discontinued	# Dismissed	% Dismissed	# Other	% Other
50%	0	0%	1	50%	0	0%
	0		0		0	
	0		0		0	
	0		0		0	
	0		0		0	
	0		0		0	
0%	0	0%	1	25%	0	0%
0%	1	6%	6	40%	0	0%
0%	5	25%	4	20%	0	0%
0%	11	18%	0	14%	0	0%

