MCRP FAQs
Updated 2/12/19

MCRP Program Required Documents:
- Bachelor’s Degree from an accredited University or College
- Official GRE Score Report Pdf (See Specifics Below)
- Unofficial and Official Transcripts (See Specifics Below)
- 3 Letters of Recommendation (See Specifics Below)
- Writing Sample, Self-Authored paper, 5-10 pages
- Statement of Purpose
- CV/Resume

1. Q: When does the application review process start?
   A: For Fall, CRP starts reviewing MCRP applications around the second week in January.

2. Q: Where can I find the instructions and details for Cal State Apply?
   A: You should find everything you need at the graduate education website (https://admissions.calpoly.edu/applicants/graduate/process.html)

3. Q: What documents are required to apply for the CRP Masters Degree Program?
   A: A completed Cal State Apply Application, 3 Letters of Recommendation, Writing Sample, Statement of Purpose, CV/Resume and GRE Scores. See specific information below regarding these required documents.

4. Q: Where do I submit my letters of recommendation?
   A: All (3) letters of recommendation MUST be uploaded to Cal State Apply directly by the person writing the recommendation, by the deadline for your application. Letters of recommendation should not be sent by you on behalf of your recommenders or directly by your recommenders to the department. Letters of recommendation are uploaded in Quadrant 4 under the “Evaluators” tab.

5. Q: Can applicants add additional contacts for letters of recommendations? I would like to submit two academic and two professional references if possible.
   A: Yes

6. Q: How long should the writing sample be?
   A: Self-authored writing samples are to be 5-10 pages of writing. Graphics are acceptable but the majority of the sample must demonstrate your writing abilities. Upload your sample in Quadrant 4 “Program Materials”.

7. Q: Would a professional document, such as a report or grant application, be an appropriate writing sample or is an academic paper preferred?  
   A: Yes, as long as you are the sole author and it demonstrates your writing abilities.

8. Q: I am applying to Cal Poly’s MCRP Program and want to know where the writing sample should be uploaded to in the online application?  
   A: On the Cal State Apply Application under quadrant #4, Program Materials, is where you will upload your writing sample.

9. Q: The online application’s statement of purpose character limit is 3,700. Is this in-line with the program’s expectations for length?  
   A: No, this is just the limit set within the application. You are more than welcome to upload your Statement of Purpose under quadrant #4, Program Materials.

10. Q: Are GRE scores required when applying for the MCRP program?  
    A: All applicants to our master’s degree program, except those students with a degree from Cal Poly, will be required to complete the general GRE exam, including those who have a previous master’s degree. Applicants are to self-report and upload the Official Score Report as a PDF to their Cal State Apply application. Applicants must also have test services send the official report to Cal Poly Admissions using our institution code 4038.

11. Q: If I have a bachelor’s degree from another university but am enrolled in a credential program at Cal Poly, do I need to take the GRE?  
    A: Yes

12. Q: I am getting ready to graduate from or have already graduated from Cal Poly SLO. Will I still need to submit my unofficial and official transcripts to the Registrar?  
    A: Unofficial transcripts MUST be uploaded by all applicants, including Cal Poly SLO undergraduates, thru Cal State Apply. As a Cal Poly SLO graduate, you will NOT need to send your official transcripts to the Admission office. If you graduated from any OTHER institution, other than Cal Poly SLO, you will NEED to send your Official transcripts to the Cal Poly SLO Admissions Office.

13. Q: Do you accept winter applications?  
    A: Yes, we do accept winter quarter applications. See deadline dates below.
14. Q: I am looking for the deadline for the Master of CRP applications.
   A: Deadlines for Fall are April 1st for applications and May 1st for supplemental materials submission. Winter deadlines are November 1st and December 1st for applications and file submissions, respectively.

15. Q: Do I need to have all the prerequisite classes before I apply for the dual degree MCRP/MS program?
   A: You do not need to have the prerequisites BEFORE applying. You only need to satisfy them during the course of your studies. You can choose to take those courses in a Community College or at Cal Poly, whichever is most convenient for you.

16. Q: Can I change to the dual degree program (MCRP and MS Transportation Planning) after I’m accepted into the MCRP Program?
   A: Yes. You can change your degree objective to the dual degree program after you are enrolled. This is actually the recommended path most participants take to the joint degree.

Please visit the following websites for more information.

CSU Apply Help: https://www2.calstate.edu/Pages/contact.aspx

Cal Poly Admission: https://admissions.calpoly.edu/applicants/graduate

Cal Poly Graduate Education: http://www.grad.calpoly.edu/

Cal Poly City and Regional Planning: https://planning.calpoly.edu/content/programs/mcrp