Parent Advisory Council Spring 2020 Meeting Notes
Thursday, May 7, 2020 | 2:00 pm - 4:00pm
Zoom: https://calpoly.zoom.us/j/8564387696

Attendance:
- **Staff in Attendance:** Tessa Espinoza, Ashley Hussey, Jacob Scott, Ashlee Hernandez
- **Council Members in Attendance:** Marla Nakaso, Jim Pirkle, Shirley Sigmund, Bill Hanna, Brian Barrett, Jennifer Britton, Stacy Flaherty, Cassandra Ornelas, Traci Henegar, Joss Maas, Roxanne Rogers
- **Student Representatives in Attendance:** Kenia Alba
- **Guests in Attendance:** Anne Wilkes and Rich Necochea
- **Presenters in Attendance:** Dr. Keith Humphrey, Dr. Kathleen McMahon, Dr. Ana Floriani O’Sullivan and Kerri Creason Mahoney
- **Absent Council Members:** Laura Ambrose, Jackie Mann, Lorna Sheridan, Ellen Solum, Tom Bensky, Mark Borges

Meeting Notes:
I. **Welcome**
   - Marla Nakaso called the order to meeting at 2:00 p.m. and welcomed all attendees
   - The following guests were introduced:
     o Anne Wilkes
     o Rich Necochea
   - The following outgoing members were recognized:
     o Traci Henegar, Jennifer Britton, Roxanne Rogers, Shirley Sigmund, Kenia Alba, and Mark Borges
   - Graduating students of PAC members were congratulated

II. **Vacant Positions**
   - Jim Pirkle will move into the Chair position for AY 2020-2021
   - Prospective PAC members interested in applying can email Tessa and Ashlee
   - Two new student representatives will join the Council starting with the Fall meeting in October

III. **Campus Update** provided by Keith Humphrey, Vice President of Student Affairs
    Update included details on the following topics:
    - Provided the current COVID-19 data for the US, State, and County
    - Emergency Operation Center functions include coordinating responses, working closely with public health, pandemic/scenario planning, and ensuring the campus is following the guidance of the CDC and public health officials
- Health and wellbeing include internal operations and services, prevention and education, health and wellbeing, COVID-19 testing, contact tracing, and isolation/quarantine

IV. **Student Care and Retention Update** provided by Dr. Kathleen McMahon, Senior Associate Vice President of Student Affairs and Dean of Students

Update included details on the following topics:
- Cares funding
- Retention efforts through the division
- Anti-hate messaging campaign
- Virtual student engagement

V. **Parent and Family Programs and Commencement Updates** provided by Tessa Espinoza, Director for Strategy and Engagement and team

Update included details on the following topics:
- Parent and Family Program retention efforts for students with dependents and out-of-state students
- Commencement updates include future ceremony dates, grad packs, and videos

VI. **PAC Engagement and Recruitment** provided by Ashlee Hernandez, Coordinator for Parent and Family Programs

Updates included details on the following
- PFP is launching virtual engagement with parents and supporters through Mustang Family Insights
- PAC engagement will include headshots and office hours for parents and supporters to reach out
- Recruiting efforts will continue as there are approximately 5 vacancies on the roster.

VII. **Liaison Updates** provided by PAC members
- Shirley Sigmund provided an update for College of Liberal Arts
- Jim Pirkle provided an update for College of Engineering
- Bill Hanna provided an update for Orfalea College of Business
- Marla Nakaso provided an update for Career Services

VIII. **Mental Health and Wellbeing** presentation by Dr. Ana Floriani O’Sullivan and Kerri Creason Mahoney, Connect Be Well
- Provided an overview of Connect Be Well