

## **Cal Poly Parent Advisory Council Meeting Minutes**

Sunday, February 21, 2016, Building 52, Room E26

### **Call to Order & Business Items**

- Chair Jackie Caplan Wiggins called meeting to order at 9:15

**Council Members Present:** Mercedes Abluton, Laura Ambrose, Kim Barkis, Rosemary Boncich, Michelle Hafford, Davina Isackson, Tawny James, Lori Johnson, JoAn Kenmotsu, Tammy Kent, Katherine Rojas Kirby, Jackie Mann, Claire Mendonca, Sandy O'Meara, Jeannie Petithomme, Ellen Solum, Bob Stephens, Lori Sullivan, Toni Trujillo Vian, Patty Vignolo, Monica White and Jackie Caplan Wiggins.

**Council Members not present:** Cynthia Pretzel

**Faculty Representative Present:** Steve Rein

**Student Representative:** Ricardo Soria, not present

**Staff Present:** Eileen Amaral, Anthonia Edgren

**Guest Parents present:** Jennifer Hanlon, Dr. Ken Hovden, Patrick O'Meara, Rod Petithomme and Audrey Ticktin

**Guest Staff/ Presenters present:** Nona Matthews

- Welcome and Introduction of Eileen Amaral, Interim Director of Parent and Family Programs and Commencement and Anthonia Edgren, Parent and Family Programs and Commencement Coordinator
- Introduction of prospective new members by mentors. Prospective members will be sent an application and those interested will be interviewed by Bob and Jackie. Those accepted will become members at the Spring Meeting.
  - Jennifer Hanlon (Mentor: JoAn Kenmotsu)
  - Dr. Ken Hovden (Mentor: Monica White)
  - Patrick O'Meara (Mentor: Katherine Rojas Kirby)
  - Rod Petithomme (Mentor: Monica White)
  - Audrey Ticktin (Mentor: Ellen Solum)
- Volunteer Corps discussion led by Bob Stephens. Brainstorming session on ways to recruit volunteers and keep them engaged after initial interest established. Commencement and Open House are our biggest events that need the most volunteer support.
  - Develop a volunteer Data Base (electronic)
  - Have Lead volunteers to direct smaller groups of volunteers
  - Offer possible perks for volunteers

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- On campus parking
  - Provide suggestions for surrounding area hotel registry
  - Make personal contact with volunteers by phone
  - Host of events locally as part of new parent orientation
- Speaker Presentations:

Nona Matthews, Assistant Director, Housing Outreach & Communications. Overview of University Housing and upcoming changes

- New Housing Developments
  - Student Housing South
  - Cal Poly Lofts
- 2016-2017 Application Changes
- Educated Renters Guide

### Anthonia Edgren

- Open House and SLO Days Information
  - Open House: Reminder to fill out sign up survey to volunteer
  - SLO Days (Student Life Orientation Days) formerly named SOAR
  - Mustang Express: For students with financial need. Free bus option to attend SLO Days.
- Update on Commencement
  - University Commencement will have name reading (still 2 hours)
  - Departments will still host their own receptions and ceremonies
- Update on UU Referendum.
  - Encourage students to vote
  - Voting in Feb 24 -25. Results posted on Feb 26.
- Upcoming Events (Save the Dates)
  - Open House: April 14-16
  - Commencement Fair: April 26-28
  - Evening of Green and Gold: May 6
  - Spring Meeting: May 7
  - Commencement: June 11-12
- PAC Positions
  - Facebook Liaison- Claire Mendonca (will assist Lori Sullivan)
  - Communications Liaisons (NEW)- Mercedes Abluton, Rosemary Boncich, Jeannie Petithomme
  - Technology Liaison (NEW) Toni Trujillo Vian, Davina Isackson and Kim Barkis
- New Vice Chair- Monica White (will start in Fall 2016)

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- Discussion of Student Representative Position:  
Motion by Toni Vian to amend the bi-laws to allow for 2 student liaisons on the council to be nominated by ASI Board Chair. Seconded by Ellen Solum. **Motion Carried**
- **Meeting was adjourned at 12:00 pm**

Minutes prepared by Jeannie Petithomme