

Cal Poly Parent Advisory Council Winter Meeting Notes

Date/Time: Sunday, February 26, 2017 9am-12pm

Location: University Union, Room 220

Council members present: Mercedes Abluton, Laura Ambrose, Kim Barkis, Rosemary Boncich, Jennifer Britton, Ken Hovden, Tammy Kent, Jackie Mann, Janis Mendenhall, Claire Mendonca, Sandy O'Meara, Patrick O'Meara, Jeannie Petithomme, Rod Petithomme, Cynthia Pretzel, Ellen Solum, Bob Stephens, Audrey Ticktin, Patty Vignolo, Monica White

Council members not present: Davina Isackson, Tawny James, Toni Trujillo Vian

Faculty representative present: Steve Rein

Student representative present: Brian Moore, fill in

Staff present: Tessa Espinoza, Anthonia Edgren, Bailey Hamblin, Ashley Gordon

Presenters: Erika Stewart, Joy Pederson, Debi Hill

Action Items:

- Members interested in the Vice Chair position should email Bob for an application
- A Vice Chair/Chair position description will be created to send out with the application
- Erica will provide an asset packet to the group to deploy for the Poly Gives day
- Members interested in being part of the Facebook group should email Ellen
- Anthonia will send out a survey with all the Open House volunteer opportunities
- Members interested in being on the University Housing move-in committee can email Anthonia
- Parent & Family Programs will gather ideas from the PAC members for monthly online forum topics

Meeting Notes:

- Chair, Bob Stephens, called the meeting to order at 9:20am
- Welcome to new Parent & Family Programs and Commencement staff
 - Bailey Hamblin, Program Coordinator
 - Ashley Gordon, Marketing Coordinator
 - Austin Reed, AmeriCorp VIP member
- Volunteer Recruitment Update
 - The AmeriCorp position will be doing outreach to the departments and colleges regarding roles and places where parent volunteers can be plugged in
 - PAC application deadline is February 28th; there is currently 3-4 open positions
 - The following members are rotating out: Toni, Cynthia, Ellen, and Bob
 - Applications for the Vice Chair position should be turned in by the 2nd week of March

- The new position would start Fall 2017 and move into the Chair position by Fall 2018
- Parent and Student Philanthropy Update – Erica Stewart, Director of Parent and Student Philanthropy
 - Discussed Giving website updates, senior gift campaign marketing, Poly Gives day on March 9th, future parent volunteer opportunities
 - Feedback included utilizing Amazon Smiles and E Scripts for donations
- Facebook Liaison Update
 - Ellen indicated that they are looking for a new volunteer for the group; anyone interested can email Ellen or Bob
- Open House Presentation – Brian Moore, Co-Chair for Open House Committee
 - Shared copies of a New Student & Transition Programs informational sheet, expected attendees for Open House, use of EventBrite for RSVPs, community section of Campus Showcase, rodeo in the stadium, Guidebook app and schedule printing in Mustang News, and final poster design
- Parent and Family Programs at Open House – Anthonia Edgren
 - Friday, April 6th
 - Resource Fair booth: 7am-1pm
 - Out of State Parent Panel: approx. 6-7pm
 - Parent Coffee House: 7-10pm
 - Saturday, April 7th
 - Morning Cup with the President: 8-9am before Poly Royal Parade
 - Campus Showcase: afternoon
 - Sign-ups for these and additional college and department events will go out soon
 - Feedback included using Sign-Up Genius instead of Survey Gizmo so they can see where people have/have not signed up to volunteer
 - New collateral and a training packet will be provided
- Campus Resources Presentation – Joy Pedersen, Assistant Dean of Students
 - Discussed Cal Poly Cares emergency grant, the Hunger Program, meal vouchers, the food pantry, emergency on-campus housing funding, how to refer students, and the Student of Concern Committee
 - The council provided feedback on wait times for students seeking counseling services.
 - Feedback included creating a list of resources available to students if there is a wait time to access the Counseling Center
 - **Joy's contact information:** jmpeders@calpoly.edu; (805) 756-6749
- University Update: Dream Center – Debi Hill, Assistant Vice President for Student Affairs
 - Discussed new Dream Center for undocumented students, funding for the center, the number of undocumented students at Cal Poly, and AB 540
 - The council addressed concerns surrounding funding and university priorities.
 - **Debi Hill's contact information:** dehill@calpoly.edu; (805) 756-5752
- University Housing Update – Anthonia Edgren

- Discussed services provided to displaced students from Fremont Hall, the open forum for Fremont students, care package ideas, and hand written cards from the council members
 - Housing is looking for 1-2 parents to serve on a move-in committee that meets once a week for an hour from now until move-in; anyone interested can email Anthonia
- Web Conferences, Training, & Parent Communications
 - Parent & Family Programs will be gathering ideas from the council for topics to address in monthly online forums soon
- Reminder of Upcoming Dates, 2017
 - Poly Gives Day: March 9
 - Open House: April 6-8
 - Evening of Green and Gold: May 5
 - Spring PAC Meeting: May 6
 - Spring Commencement: June 17 and 18
 - Move-In: September 8 and 9
 - Mustang Family Weekend: October 20-22
 - Homecoming Weekend: November 4-6