

## LANDSCAPE DESIGNER

Santa Rosa, California

### JOB DESCRIPTION

The **LANDSCAPE DESIGNER** is responsible for completing landscape architecture tasks and projects. He/she will work with a multidisciplinary team of landscape architects, civil engineers, surveyors, designers, and other project managers to continue providing exceptional service and designs for our clients. The **Landscape Designer** will work with the entire team to develop site designs, land planning, report preparation, construction documentation, client meetings, planting, irrigation calculations, etc. Using generally accepted sustainable practices, project management software, and AutoCAD, Sketch-up, and Adobe Suite, the **Landscape Designer** will help to maintain profitability of projects, client relationships, business development, drawings, and the specifications library.

The **LANDSCAPE DESIGNER** should hold 2+ years of designing and drafting landscape architecture projects, including all aspects of residential, commercial and municipal site development. He/she must possess a commanding knowledge of landscape architectural practices, including, but not limited to, preparation of construction documents, plant materials, irrigation strategies and current irrigation regulations, construction detailing, structural design and lighting practices.

### JOB REQUIREMENTS

**LANDSCAPE DESIGNER** will—

- ✓ Work cooperatively with the members of the team to ensure projects get completed on time and on budget.
- ✓ Acknowledge significance of role and responsibilities as being a crucial contribution to the overall success and direction of the company.
- ✓ Accomplish complex and diverse duties involving the application of standard procedures to a variety of details requiring independent analysis. Implement procedures and knowledge of interdepartmental and company policies and procedures.
- ✓ Maintain client relationship strategies and coordinate with other consultants as needed.
- ✓ Be an active team member in collaboratively executing projects from start to finish.
- ✓ Implement design efforts selections as dictated by the Project Manager to fit customer needs.
- ✓ Contribute to the company-wide developing of planting, irrigation designs and construction details.
- ✓ Assist in compiling and submitting permit applications to local, state, and federal agencies verifying that projects comply with various regulations.
- ✓ Assist in identifying cost estimates for materials, equipment, or labor to determine a project's economic feasibility.
- ✓ Present their findings to the Project Manager on topics such as bid proposals, environmental impact statements, or property descriptions.
- ✓ Be responsible for final drawing format and dimension accuracy.
- ✓ Perform other related duties as required or assigned.



## QUALIFICATIONS OF LANDSCAPE DESIGNER

- ✓ Read, write, and understand English at a level necessary to perform the duties of this classification
- ✓ Follow and provide detailed oral and written instructions
- ✓ Perform a wide variety of tasks, functions, and duties related to landscape architecture and design using normal computer based programs and databases
- ✓ Perform computer data entry and related clerical work requiring independent judgment and analysis
- ✓ Exhibit strong organizational skills, with attention to detail, consistency and precision.
- ✓ Manage files within a computer operating system directory structure
- ✓ Demonstrate supportive and cooperative behavior with colleagues and supervisors
- ✓ Ideal candidate is highly motivated to grow professionally within the firm
- ✓ A license is not required of a junior landscape designer, but we hope to find someone who is interested in getting their license in the State of California in the future.

## EDUCATION OF LANDSCAPE DESIGNER

A combination of education and experience that would establish possession of the knowledge and abilities listed above. A **Landscape Designer** should have a minimum of 4 years of related academic coursework and Bachelor's degree in Landscape Architecture, or equivalent. 1-5 years of related work experience using AutoCAD, and a minimum of 3 years of related work experience with Microsoft Windows, Word, Excel, and Access Document control experience strongly desired.