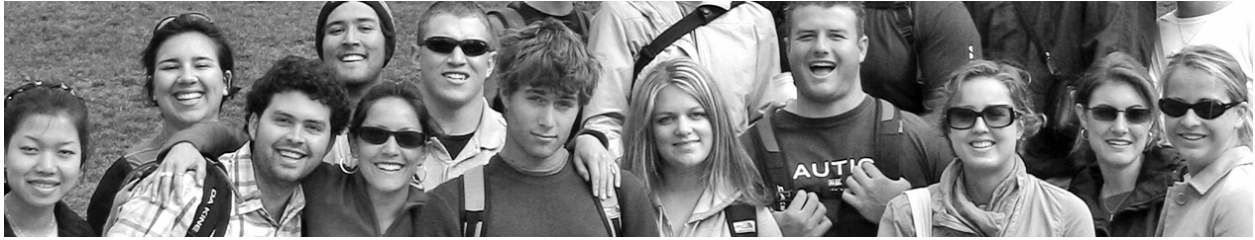


landscape architecture department



off campus study ADVISING APPLICATION

winter 2024

CONTACT INFORMATION

Name: _____ EMPL I.D. _____ Age: _____

Present Year in the Landscape Architecture Program: _____

Local Address: _____

Local Tel: _____

Cal Poly Email: _____

OFF CAMPUS PROGRAM OPTIONS INFORMATION

Please mark which program or programs you are considering and the date of participation (Please indicate priority of interest if you are indicating more than one).

_____ **Departmental Exchange:**

_____ Leeds Metropolitan University, Leeds, England

_____ Other, please specify: _____

_____ **National Student Exchange Program (specify):** _____

visit [www.http://studyabroad.calpoly.edu/programs/nse/index.html](http://studyabroad.calpoly.edu/programs/nse/index.html) for info, additional application and program specifics

_____ **CSU International Program (specify):** _____

visit [www. http://studyabroad.calpoly.edu/programs/csuinternational.html](http://studyabroad.calpoly.edu/programs/csuinternational.html) for info, additional application and program specifics

Other University Programs

_____ Cal Poly, Pomona, Italy (fall)

_____ Other (specify location, study term and program information): _____

Progress toward Degree:

Cal Poly Grade Point Average (GPA) through fall 2023: Cumulative _____

Course Completion: Before being approved for off-campus study by the department, you need to review your degree progress with an academic advisor.

Review Degree Progress Report for this discussion. (see: <https://registrar.calpoly.edu/degree-progress-report-guide> for more information).

Then, in the space below, please indicate when you expect to complete your remaining major and support courses including General Education courses. Begin with Spring 2023, note your off campus study quarters, any summer quarters and continue until graduation.

spring qtr: 2023

1. _____
2. _____
3. _____
4. _____
5. _____

summer qtr: _____

1. _____
2. _____
3. _____
4. _____
5. _____

fall qtr: _____

1. _____
2. _____
3. _____
4. _____
5. _____

winter qtr: _____

1. _____
2. _____
3. _____
4. _____
5. _____

spring qtr: _____

1. _____
2. _____
3. _____
4. _____
5. _____

summer qtr: _____

1. _____
2. _____
3. _____
4. _____
5. _____

fall qtr: _____

1. _____
2. _____
3. _____
4. _____
5. _____

winter qtr: _____

1. _____
2. _____
3. _____
4. _____
5. _____

spring qtr: _____

1. _____
2. _____
3. _____
4. _____
5. _____

Identify the courses you ANTICIPATE TAKING at the host university and the Cal Poly / Department equivalents (course number and descriptions required). Use this table to plan your courses. This will serve as the basis for the transfer of credit upon returning to Cal Poly and will also help you stay on track with your Progress toward Degree. If you do not know the host university courses, list the Cal Poly courses you need to stay on track, then meet with an off campus study advisor.

Host University Course	Units	Cal Poly / Department Course	Units
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Statement from Academic Advisor: I have met with the applicant to review his or her progress through the curriculum and verified the GPAs recorded I support this application with any concerns noted below (GE requirements, flow chart, etc.).

Academic Advisor Signature:_____ **Date:**_____

Statement from Student: I understand that I must meet the minimum grade point average for both the Department's application and that of the off-campus study program that I am applying for in order to be accepted to those programs. I also acknowledge that by participating in an off-campus study program, I do not plan to delay my progress toward graduation. I have reviewed my progress toward graduation with an advisor and understand what courses are required to graduate and when those courses are offered.

Student Signature:_____ **Date:**_____

DEPARTMENT APPLICATION DEADLINE FOR ALL OFF CAMPUS PROGRAMS: FRIDAY February 9, 2024.

(Return Completed Application to Joseph Ragsdale at jragdsal@calpoly.edu)