



PLANNING AND ENVIRONMENTAL REVIEW

PAID STUDENT INTERNSHIP

UNDERGRADUATE AND GRADUATE STUDENTS

Sacramento County's Planning and Environmental Review (PER) is seeking a student intern for our Design Review and Landscape team. Join our team as an intern and work on a variety of tasks while gaining exposure to public sector land use planning and design review.

- **Eligibility:** Applicants must be full-time Junior, Senior, or Graduate students in an accredited academic program at the time of hiring or be between semesters/quarters. Those nearing graduation must be hired prior to the end of the academic-term and will be eligible to work full-time for one year following graduation.
- **Desired Qualifications:** The most competitive candidates are those students majoring in fields related to land use and community planning (e.g. Urban Studies, Planning, Public Policy, Landscape Architecture, Geography, Environmental Planning, and related fields). Candidates should have good writing, research and analytic skills, and project management abilities with an interest in design and landscape architecture.
- **Hours and Compensation:**
 - Interns are expected to work in-person 16-24 hours per week during the school year and 32-40 hours per week during the summer.
 - Hourly compensation is as follows: Junior Level: \$18.64, Senior Level \$19.58 and Graduate Level: \$23.52.
- **Projects/Tasks.** Interns should expect to participate in several aspects of work performed by the Design Review and Landscape team at PER. Specific duties will vary and may include the following:
 - Administrative tasks like managing the Design Review and Landscape email inboxes, processing electronic resubmittals, reviewing and scanning physical files, and updating the project tracker.
 - Conducting Water Efficient Landscape Ordinance (WELO) reviews.
 - Managing Design Review projects.
- **Application:** Please submit the following material to be considered for the internship.
 - 1) Cover Letter
 - 2) Resume
 - 3) Your availability (how many hours per week) to work during weekdays between 7 am and 5 pm.

Email application items to Irving Huerta at huertai@saccounty.gov by **Friday, February 20, 2026 at 5:00 PM**. Interviews will held over Teams and will be scheduled with the most qualified candidates following the application due date.

For more information contact Irving Huerta, Associate Planner, at (916) 875-1896 or huertai@saccounty.gov.