PREP YOUR ROOM

✔ TAKE YOUR THINGS
Pack up all your belongings, take down your decorations, and throw away your trash.

✔ LEAVE OUR THINGS

ALL RESIDENCES
» Furniture
» Surge protectors
» Refrigerator, ice-tray, and bulbs
» Wastebasket and recycle bin

APARTMENTS
» Garbage disposal wrench (Cerro Vista)
» Broiler pans

RES HALLS
» Moveable shelf on bunk (where applicable)

✔ RETURN FURNITURE TO ITS PLACE
Don’t remember where it goes?
FIND THE ORIGINAL SET-UP HERE: bit.ly/cp-moveout

✔ CLEAN
Your room needs to be clean before you leave. Supplies are located at community front desks. Make sure you do all of these things to avoid cleaning charges:

» Wipe down all hard surfaces — including dressers, drawers, counters, desks, window sills, fridge and any appliances — to remove spills, dirt, and dust.
» Sweep or vacuum floors.
» Remove all posters, stickers, tape, hooks and their residue.

» Empty trash and recycling, but don’t wash out the bins.
» Empty refrigerator.
» Close and lock windows and doors.