

STUDENT HOUSING AND DINING LICENSE AGREEMENT – WINTER/SPRING 2024
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
LICENSE SIGNATURE PAGE

Electronically sign and submit this document by December 13, 2023. Delayed or missing co-signatures will postpone processing of your Housing Application.

Agreement and Fees: This Student Housing and Dining License Agreement, consisting of this License Signature Page and the [License Terms and Conditions](#), and all documents referred to herein (License), is entered into between the Trustees of the California Polytechnic State University (University) and the online applicant (Licensee). The License and Fee Period is for **Winter/Spring 2024 is 12:00 pm, Saturday, January 6, 2024 to 5:00 pm, Sunday, June 16, 2024**, unless sooner terminated under the provisions of this License, or the balance thereof if the Licensee commences this License after the Winter Quarter is in progress. In consideration for the right to occupy and be assigned a bed space within a housing facility at the University, and to participate in the Dining Plan, (which is required for First-Year residents for the housing facilities on campus) Licensee hereby agrees to make payments according to the License Payment Schedule for the Winter/Spring 2024 Quarters. Housing fees range from \$6,567 to \$9,198 depending on room type assigned and Dining fees range from \$3,990 to \$4,800 for First-Year Students and \$275 to \$2,350 for Continuing and Transfer Students.

2024 Winter/Spring Housing License Payment Schedule

Dates of Occupancy 12:00 noon, January 6 to 5:00 pm, June 16, 2024						
Room Type	First-Year Students Only					
	ResHall Double Room	All Triple Rooms or yak?it'ut'yu Quintuple Room	yak?it'ut'yu Double Room	Cerro Vista Single Bedroom	Poly Canyon Single Bedroom	Poly Canyon Double Bedroom
Payment in Full Option (Pay total amount or first installment by 1/1/24)	\$7,047	\$6,567	\$7,752	\$8,679	\$9,198	\$8,208
Total Winter Quarter charges & installment due dates:	\$3,567	\$3,324	\$3,924	\$4,392	\$4,656	\$4,155
1/1/24 Installment	\$1,784	\$1,662	\$1,962	\$2,196	\$2,328	\$2,078
2/1/24 Installment	\$1,783	\$1,662	\$1,962	\$2,196	\$2,328	\$2,077
Total Spring Quarter charges & installment due dates:	\$3,480	\$3,243	\$3,828	\$4,287	\$4,542	\$4,053
3/1/24 Installment	\$1,160	\$1,081	\$1,276	\$1,429	\$1,514	\$1,351
4/1/24 Installment	\$1,160	\$1,081	\$1,276	\$1,429	\$1,514	\$1,351
5/1/24 Installment	\$1,160	\$1,081	\$1,276	\$1,429	\$1,514	\$1,351

Assignments: Specific assignment of a bed space shall be made by University Housing, and may be changed at any time due to space availability or administrative necessity. Room assignments are based on the submission date of the completed housing application, subsequent demand, availability, and building/program capacities. Please note: Student's housing preferences/choices cannot be guaranteed. Room Assignments will be available online on December 20, 2023.

Limited Availability: Based on demand and availability, University Housing reserves the right to establish a cutoff date for accepting this executed License. This may void an executed License received after the cutoff date.

Cancellation: Students needing to cancel their Winter/Spring 2024 Housing and Dining arrangements must cancel online, in the Housing portal, prior to December 7, 2023, to avoid cancellation fees. See [License Terms and Conditions](#) for details. Continuing and Transfer Students must submit a cancellation form through Campus Dining to cancel their Dining Plan; the form can be found at www.calpolydining.com/diningprograms/community.

Electronic Signatures: Licensee and University Housing agree that this License will be considered signed by an original signature when the signature of a party is delivered electronically.

By electronically signing this License Signature Page, Licensee acknowledges that they have read and understands the Student Housing License & Dining Agreement Winter/Spring 2024 and agrees to the License, including this License Signature Page and the License Terms and Conditions, Addendums and all referenced documents, and that this License financially and legally obligates Licensee to purchase a bed space in a University housing facility and the Dining Plan for the Winter/Spring 2024 Quarters, if applicable.

2024 Winter/Spring Dining License Payment Schedule

First-Year Student Dining Plan Fees and Due Dates			
Dining Plans are required for First-Year Students. Fees vary depending on the plan selected.	First-Year Limited	First-Year Plus	First-Year Max
Payment in Full Option (Pay total amount or first installment by 1/1/24)	\$3,990	\$4,362	\$4,800
Total Winter Quarter charges & installment due dates:	\$1,995	\$2,181	\$2,400
1/1/24 Installment	\$998	\$1,091	\$1,200
2/1/24 Installment	\$997	\$1,090	\$1,200
Total Spring Quarter charges & installment due dates:	\$1,995	\$2,181	\$2,400
3/1/24 Installment	\$665	\$727	\$800
4/1/24 Installment	\$665	\$727	\$800
5/1/24 Installment	\$665	\$727	\$800

Continuing & Transfer Students Dining Plan Fees and Due Dates					
Dining Plans are optional for Continuing and Transfer Students. Fees vary depending on the plan selected.	Poly 275 or Poly Grub	Poly 550	Poly 1100	Poly 1600	Poly 2350
Payment in Full Option (Pay total amount or first installment by 1/1/24)	\$275	\$550	\$1100	\$1,600	\$2,350
Total Winter Quarter charges & installment due dates:	\$275	\$220	\$440	\$640	\$940
1/1/24 Installment	\$275	\$110	\$220	\$320	\$470
2/1/24 Installment		\$110	\$220	\$320	\$470
Total Spring Quarter charges & installment due dates:	-	\$330	\$660	\$960	\$1,410
3/1/24 Installment		\$110	\$220	\$320	\$470
4/1/24 Installment		\$110	\$220	\$320	\$470
5/1/24 Installment		\$110	\$220	\$320	\$470

DINING PLANS:

- 1) **Dining Plan Schedule:** Dining Plans will be available for use beginning January 6, 2024 and ending on June 16, 2024. During the Academic Year, Dining Plan access coincides with the Housing occupancy periods. Location availability and Dining Plan access will be limited during Academic Breaks. This is factored into the cost of the Dining Plan. Please refer to <https://dineoncampus.com/calpoly> for the most current information on all dining locations and hours.
- 2) **PolyCard Access:** Dining Plans are accessed through the magnetic strip on the back of the PolyCard, or the ISO number for electronic purchases using a mobile food ordering application. Students must present the PolyCard at the registers to make purchases with their Dining Plan. Students can also connect their PolyCard to the Grubhub app to make mobile purchases at participating Campus Dining locations. It is the Student's responsibility to acquire their PolyCard at Poly Card Services in order to access their Dining Plan. The Poly Card Services office can be reached at (805) 756-7000 or polycard@calpoly.edu.

- 3) **Dining Plans:** First-Year Students have three different Dining Plan options and are required to select a Dining Plan at the time the Licensee registers for Housing. Included in the cost of all First-Year Dining Plans are Dining Dollars for food purchases at Campus Dining locations, a \$684 operational fee, and benefits by plan as described at <https://dineoncampus.com/calpoly/firstyear-dining-plans-20232024>. Continuing and Transfer Students have six different Dining Plan options, and enrollment is optional at the time the Licensee registers for Housing. Included in the cost of all Continuing and Transfer Dining Plans are Dining Dollars for food purchases at Campus Dining locations. Depending on the plan, refer to <https://dineoncampus.com/calpoly/community-dining-plans-20232024> for details. Continuing and Transfer dining plans might include Bonus Dining Dollars which are spendable at Campus Dining locations, or Grubhub Off-Campus Dollars which are spendable at participating Grubhub off-campus locations using the Grubhub app.
- a) The \$684 operational fee included in the First-Year Dining Plan price helps cover non-food operating costs, including equipment and facility maintenance, and benefits specific to First-Year Dining Plans.
 - b) Dining Dollars included in Dining Plans, and Bonus Dining Dollars in certain Dining Plans, may be used to purchase food and beverages at participating Campus Dining locations, as well as kitchen supplies, sundries, and personal products at participating Campus Dining Market stores. Dining Dollars for First-Year plans are allocated at the beginning of each Quarter and rollover to the next Quarter during the Academic Year 2023-24 if unused. For Continuing and Transfer Students, Dining Dollars, and any Bonus Dining Dollars or Grubhub Off-Campus Dollars are issued in full when the added plan is processed, and rollover to the next Quarter during the Academic Year 2023-24.
 - c) Unused Dining Dollars, Bonus Dining Dollars, and Grubhub Dollars remaining at the end of the Spring Quarter may also be rolled over to the following Academic Year 2024-25 with the purchase of any Community Dining Plan for next Academic Year 2024-25 ("Rollover Extension"). For the Rollover Extension to apply, the Licensee must purchase at least the minimum 2024-25 Community Dining Plan no later than June 20, 2024, otherwise remaining Dining Dollars, Bonus Dining Dollars, and Grubhub Dollars shall be forfeited. All payments on the following year's Community Dining Plans must be current by September 1, 2024, for the Rollover Extension to be activated.
- 4) **No Transfer or Unauthorized Use:** The Licensee's Dining Plan is not transferable. The value of the Dining Plan may not be resold, assigned, transferred, or used by anyone other than Licensee. All promotions, discount pricing, and other Dining Plan offerings are strictly limited to purchase and consumption by the Licensee. Assisting unauthorized persons in the use of Licensee's PolyCard is a violation of the terms and conditions of the License. All unauthorized use of a PolyCard or Dining Plan, or tampering with or altering the PolyCard, is a violation of this License and shall be considered grounds for confiscation of the PolyCard, disciplinary action by the University, fines, and possible forfeiture of value expended.
- 5) **Conduct:** Students are enrolled for educational pursuits and the expectation is that their conduct will preserve an atmosphere of learning. Any Student whose conduct or behavior in or about food service venues is disruptive or in violation of law or university regulations may be subject to university disciplinary action, and revocation of the Dining Plan portion of the *License*.
- 6) **Dietary restrictions:** Note that a Dining Plan is mandatory for all First-Year Students living on campus. If the Licensee has any dietary restrictions due to food allergies, food intolerances, and/or other dietary concerns, please review the dining areas and food options available through the Dining Plan program at <https://dineoncampus.com/calpoly>. The Licensee can determine if there are any concerns that the Licensee's dietary needs can be met prior to submitting the Licensee's initial payment registration for the *Housing and Dining License*, and can first seek clarification from Campus Dining. For assistance in reviewing any dietary concerns, please contact Campus Dining's Registered Dietician at (805) 756-1176 or e-mail campusdining@calpoly.edu for further assistance.
- 7) **Changes in Dining Plan:** The Licensee selects a Dining Plan at the time the Licensee registers for Housing. Continuing and Transfer Students may select to Opt Out of a Dining Plan. Changes apply only to First-Year Dining Plans and will only be allowed from October 25, 2023 through November 13, 2023 in the Housing Portal, to be

effective at the commencement of Winter and Spring Quarters. There are no change periods after Fall Quarter. Notice of any refunds or change in Dining Plan fees will be sent to the University Student Accounts Office and will be subject to that office's policies regarding refunds and changes in fees.

- 8) **Dining Plan Charges and Billing:** The Licensee is required to pay for the Dining Plan for which the Licensee is billed within the specified time, even if the Licensee later changes the Dining Plan. Separate charges or credits resulting from such changes will appear on the Licensee's Student Account after each change. The Licensee is obligated to pay any additional costs related to any changes in the Licensee's Dining Plan; these changes will be applied to the Licensee's Student Account balance.
- 9) **Electronic Communications:** Email is the official means of communication for the University. By agreeing to this *License*, the Licensee consents to receive electronic communications relating to the Dining Plan, campus food services, Mustang Shop and Cal Poly Corporation services. The Licensee may opt out from receiving electronic communications from The Dish clicking unsubscribe at the bottom of the email messages from The Dish.
- 10) **Administrative Policy:** Cal Poly Corporation (CPC) may from time to time, at its sole discretion and without notice, implement new policies and procedures necessary for the effective administration of the collective Dining Plan(s). New policies and/or procedural changes shall not in any way modify material terms, vested rights, or dispute resolution procedures for disputes already in progress.
- 11) **Resolution of Disputed Claims:** Disputed claims between CPC and the Licensee, for which prompt written notice has been given followed by adequate supporting data within a reasonable time, shall be settled by an informal conference to meet and confer for settlement of the issues in dispute. The Licensee agrees that CPC shall have ultimate authority to determine final resolution.

REFUNDS AND CREDITS:

- 1) **University Housing:** The University shall authorize refunds only as provided for in Title 5 of the California Code of Regulations, this License, and campus policy. The University shall refund all money collected in excess of Licensee's obligations as soon as reasonably possible.
- 2) **Campus Dining:**
 - a. Campus Dining shall authorize refunds and credits on First-Year Dining Plans only with the approved License cancellations per *Housing and Dining License Agreement 2023-24*. Commencing with the Licensee's move-in to Housing, or the beginning of the Fee Period as defined in the *License*, whichever is later, the \$684 operational fee included in First-Year Dining Plans is prorated quarterly, \$342 per quarter, and the quarterly fee becomes non-refundable at the commencement of each quarter.

Continuing and Transfer Students must submit a *Cancellation Form* through Campus Dining to cancel their Dining Plan; Poly 275 and Poly Grub plans are not refundable. The cancellation form can be found at <https://dineoncampus.com/calpoly/community-dining-plans-20232024>. Plans Poly 2350, Poly 1600, Poly 1100, and Poly 550 can be cancelled at any time up through June 16, 2024. There is no fee for Dining Plan cancellations.
 - b. Bonus Dining Dollars, Grubhub Dollars, and Dining Plan benefits (may vary by plan) are non-refundable. Dining Dollars are spent before Bonus Dining Dollars. Unspent Dining Dollars, as well as quarterly operational fees for quarters not yet commenced, as of the refund date will be credited to the Licensee's account per Section 4 of this document. The refund date is the date of official withdrawal from the University, the date of the written completed cancellation form to University Housing (First-Year Students only), the date the cancellation form is submitted to Campus Dining (Continuing and Transfer Students only), or the last date of use of the Dining Plan, whichever is later. If the Licensee cancels the *License* prior to the Licensee move-in or the start of the fee period, and prior to use of any Dining Dollars, Bonus Dining Dollars or Grubhub Dollars, all Dining Plan fees will be credited to the Licensee's Student Account.
- 3) **Fees not refunded:** Convenience, Operational and Returned Check fees will not be refunded. Where applicable, non-refundable fees will not be refunded.

- 4) **Housing and Dining Fee Adjustments/Refunds Processed by the University Student Accounts Office:** Fee adjustments resulting from Housing/Dining cancellations, Housing room changes, Dining Plan changes, and the like, are sent by the respective departments to the University Student Accounts office, who post the adjustments to the Licensee's Student Account. Any resulting credits will be applied to any past due balances on the Licensees' Student Account, beginning with the oldest charge first. Any credits remaining after all past due balances have been paid will then be automatically refunded to the Student. This refund process also applies to a Licensee who is no longer registered as a Student at the University.
- 5) **Refund deadline:** No Refund under this License shall be made for any reason after the beginning of the last week of classes of Spring Quarter.

NO INTEREST: No interest or other earnings will be credited to the Licensee's Student Account.