

STUDENT HOUSING AND DINING LICENSE AGREEMENT – SPRING 2023  
CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
LICENSE SIGNATURE PAGE

Electronically sign and submit this document by March 8, 2023. Delayed or missing co-signatures will postpone processing of your Housing Application.

**Agreement and Fees:** *This Student Housing and Dining License Agreement, consisting of this License Signature Page, the [License Terms and Conditions](#), and all documents referred to herein (License), is entered into between the Trustees of the California Polytechnic State University (University) and the online applicant (Licensee). The License and Fee Period is for **Spring 2023 is 3:00 pm, Thursday, March 30, 2023 to 5:00 pm, Sunday, June 18, 2023**, unless sooner terminated under the provisions of this License, or the balance thereof if the Licensee commences this License after the Spring quarter is in progress. In consideration for the right to occupy and be assigned a bed space within a housing facility at University, and to participate in the Dining Plan, (which is required for First-Year residents for the housing facilities on campus) Licensee hereby agrees to make payments according to the License Payment Schedule for the Spring 2023 quarters. Housing fees range from \$3,090 to \$4,287, depending on room type assigned, and Dining fees range from \$1,839 to \$2,190 for First-Year students and \$250 to \$2,250 for Continuing and Transfer Students.*

**2023 Spring Housing License Payment Schedule**

Dates of Occupancy (Fee Period) 3:00 pm, March 30 to 5:00 pm, June 18, 2023					
Room Type	First-Year Students Only				
	ResHall Double Room	All Triple Rooms or yak?it?ut?u Quad Room	yak?it?ut?u Double Room	Apartment Single Bedroom	Apartment Double Bedroom
<b>Payment in Full Option</b> (Pay total amount by 3/23/23 or pay first installment)	\$3,315	\$3,090	\$3,645	\$4,287	\$3,822
<b>Total Spring Quarter charges &amp; installment due dates:</b>	\$3,315	\$3,090	\$3,645	\$4,287	\$3,822
<b>3/23/23 Installment</b>	\$1,105	\$1,030	\$1,215	\$1,429	\$1,274
<b>4/1/23 Installment</b>	\$1,105	\$1,030	\$1,215	\$1,429	\$1,274
<b>5/1/23 Installment</b>	\$1,105	\$1,030	\$1,215	\$1,429	\$1,274

**Assignments:** Specific assignment of a bed space shall be made by University Housing, and may be changed at any time due to space availability or administrative necessity. Room assignments are based on the submission date of the completed housing application, subsequent demand, availability, and building/program capacities. Please note: Student's housing preferences/choices cannot be guaranteed. Room Assignments will be available online on March 15, 2023.

**Limited Availability:** Based on demand and availability, University Housing reserves the right to establish a cutoff date for accepting this executed License. This may void an executed License received after the cutoff date.

**Cancellation:** Students needing to cancel their Spring 2023 Housing and Dining arrangements must cancel online, in the Housing portal, prior to February 28, 2023, to avoid cancellation fees. See [License Terms and Conditions](#) for details. Continuing and Transfer Students must submit a cancellation form through Campus Dining to cancel their dining plan; the form can be found at [www.calpolydining.com/diningprograms/community](http://www.calpolydining.com/diningprograms/community).

**Electronic Signatures:** Licensee and University Housing agree that this License will be considered signed by an original signature when the signature of a party is delivered electronically.

By electronically signing this *License Signature Page*, Licensee acknowledges that they have read and understand the *Student Housing License & Dining Agreement* Spring 2023 and agrees to the License, including this *License Signature Page*, and the *License Terms and Conditions*, *Addendums* and all referenced documents, and that this License financially and legally obligates Licensee to purchase a bed space in a University Housing facility and the Dining Plan for the Spring 2023 quarter, if applicable.

## 2023 Spring Dining License Payment Schedule

First-Year Student Dining Plan Fees and Due Dates			
Dining Plans are required for First-Year Students. Fees vary depending on the plan selected.	First-Year Basic	First-Year Plus	First-Year Club
<b>Payment in Full Option</b> (Pay total amount by 3/23/23 or pay first installment)	\$1,839	\$1,995	\$2,190
<b>3/23/23 Installment</b>	\$613	\$665	\$730
<b>4/1/23 Installment</b>	\$613	\$665	\$730
<b>5/1/23 Installment</b>	\$613	\$662	\$730

Continuing & Transfer Students Dining Plan Fees and Due Dates					
Dining Plans are optional for Continuing and Transfer Students. Fees vary depending on the plan selected.	Poly 250 or Poly Grub	Poly 500	Poly 1000	Poly 1500	Poly 2250
<b>Payment in Full Option</b> (Pay total amount by 3/23/23 or pay first installment)	\$250	\$500	\$1,000	\$1,500	\$2,250
<b>3/23/23 Installment</b>	\$250	\$168	\$334	\$500	\$750
<b>4/1/23 Installment</b>		\$166	\$333	\$500	\$750
<b>5/1/23 Installment</b>		\$166	\$333	\$500	\$750

### DINING PLANS:

- 1) **Dining Plan Schedule:** Dining plans will be available for use from March 30, 2023 to June 18, 2023. Dining plan access coincides with the Housing occupancy dates. Location availability and dining plan access will be limited during academic breaks, and is factored into the cost of the dining plan. Please refer to [www.calpolydining.com](http://www.calpolydining.com) for the most current information on all dining locations and hours.
- 2) **PolyCard Access:** Dining plans are accessed through the magnetic strip on the back of the PolyCard, or the ISO number for electronic purchases using a mobile food ordering application. Students must present the PolyCard at the registers to make purchases with their dining plan. Students can also connect their PolyCard to the Grubhub app to make mobile purchases at participating Campus Dining locations. It is the student's responsibility to acquire their PolyCard from Poly Card Services in order to access their dining plan. The Poly Card Services office can be reached at (805) 756-7000 or email [polycard@calpoly.edu](mailto:polycard@calpoly.edu).
- 3) **Dining Plans:** First-Year Students have three different dining plan options and are required to select a dining plan at the time the Licensee registers for Housing. Included in the cost of all First-Year dining plans are Dining Dollars for food purchases at Campus Dining locations, a \$312 operational fee for Spring quarter, and benefits by plan as described at [www.calpolydining.com/dining-programs/first-year](http://www.calpolydining.com/dining-programs/first-year). Continuing and Transfer Students have six different dining plan options, and enrollment is optional at the time the Licensee registers for Housing. Included in the cost of all Continuing and Transfer dining plans are Dining Dollars for food purchases at Campus Dining locations. Depending on the plan, refer to [www.calpolydining.com/dining-programs/community-dining-memberships](http://www.calpolydining.com/dining-programs/community-dining-memberships) for details. Continuing and Transfer dining plans might include Bonus Dining Dollars which are spendable at Campus Dining locations, or Grubhub Off-Campus Dollars which are spendable at participating Grubhub off-campus locations using the Grubhub app.
  - a) The \$312 operational fee for Spring quarter included in the First-Year dining plan price helps cover non-food operating costs, including equipment and facility maintenance, and benefits specific to different First-Year dining plans.

- b) Dining Dollars and Bonus Dining Dollars may be used to purchase food and beverages at participating Campus Dining locations, as well as kitchen supplies, sundries and personal products at participating Campus Dining market stores. Dining Dollars for First-Year plans are allocated at the beginning of each quarter and rollover to the next quarter if unused. For continuing and transfer students, Dining Dollars, and any Bonus Dining Dollars or GrubHub Off-Campus Dollars are issued all at once when the added plan is processed.
  - c) Unused Dining Dollars and Bonus Dollars remaining at the end of the Spring quarter may be rolled over to the following academic year 2023-2024 with the purchase of any Community Dining Membership for the next academic year 2023-2024. The last day to use 2022-23 Dining Dollars is June 18, 2023, at which point any unused Dining Dollars and Bonus Dollars will expire and be forfeited, unless a Community Dining Membership for 2023-24 is purchased by June 20, 2023. All payments on the following year's Community Dining Membership 2023-2024 must be current by September 1, 2023 for the rolled over funds to be activated.
- 4) **No Transfer or Unauthorized Use:** The Licensee's dining plan is not transferable. The value of the dining plan may not be resold, assigned, transferred, or used by anyone other than Licensee. All promotions, discount pricing, and other dining plan offerings are strictly limited to purchase and consumption by the Licensee. Assisting unauthorized persons in the use of Licensee's PolyCard is a violation of the terms and conditions of the License. All unauthorized use of a PolyCard or dining plan, or tampering with or altering the PolyCard, is a violation of this License and shall be considered grounds for confiscation of the PolyCard, disciplinary action by the University, fines, and possible forfeiture of value expended.
  - 5) **Conduct:** Students are enrolled for educational pursuits and the expectation is that their conduct will preserve an atmosphere of learning. Any student whose conduct or behavior in or about food service venues is disruptive or in violation of law or university regulations may be subject to university disciplinary action, and revocation of the dining plan portion of the License.
  - 6) **Dietary restrictions:** Note that a dining plan is mandatory for all First-Year Students living on campus. If the Licensee has any dietary restrictions due to food allergies, food intolerances, and/or other dietary concerns, please review the dining areas and food options available through the dining plan program at [www.calpolydining.com](http://www.calpolydining.com). The Licensee can determine if there are any concerns that the Licensee's dietary needs can be met prior to submitting the Licensee's initial payment registration for the *Housing and Dining License*, and can first seek clarification from Campus Dining. For assistance in reviewing any dietary concerns, please contact Campus Dining's Registered Dietician at (805) 756-1178 or e-mail [campusdining@calpoly.edu](mailto:campusdining@calpoly.edu) for further assistance.
  - 7) **Changes in Dining Plan:** There are no change periods after the Fall quarter.
  - 8) **Dining Plan Charges and Billing:** The Licensee is required to pay for the dining plan for which the Licensee is billed within the specified time, even if the Licensee later changes the dining plan. Separate charges or credits resulting from such changes will appear on the Licensee's Student Account after each change. The Licensee is obligated to pay any additional costs related to any changes in the Licensee's dining plan; these changes will be applied to the Licensee's University Student Account balance.
  - 9) **Electronic Communications:** By agreeing to this License, the Licensee consents to receive electronic communications relating to the dining plan and campus food services. The Licensee may unsubscribe from receiving electronic communications by contacting Campus Dining Customer Service at (805)756-1176 or [campusdining@calpoly.edu](mailto:campusdining@calpoly.edu).
  - 10) **Administrative Policy:** Cal Poly Corporation (CPC) may from time to time, at its sole discretion and without notice, implement new policies and procedures necessary for the effective administration of the collective Dining Plans. New policies and/or procedural changes shall not in any way modify material terms, vested rights, or dispute resolution procedures for disputes already in progress.
  - 11) **Resolution of Disputed Claims:** Disputed claims between CPC and the Licensee, for which prompt written notice has been given followed by adequate supporting data within a reasonable time, shall be settled by an informal

conference to meet and confer for settlement of the issues in dispute. The Licensee agrees that CPC shall have ultimate authority to determine final resolution.

#### **REFUNDS AND CREDITS:**

- 1) **University Housing:** The University shall authorize refunds only as provided for in *Title 5 of the California Code of Regulations*, this License, and campus policy. The University shall refund all money collected in excess of Licensee's obligations as soon as reasonably possible.
- 2) **Campus Dining:**
  - a) Campus Dining shall authorize refunds and credits on First-Year dining plans only with the approved license cancellations per *Housing and Dining License Agreement 2022-23*. Commencing with the Licensee's move-in to Housing or the beginning of the Fee Period, whichever is later, the \$624 operational fee included in First-Year dining plans is prorated quarterly, \$312 per quarter, and the quarterly fee becomes non-refundable at the commencement of each quarter.
  - b) Continuing and Transfer students must submit a cancellation form through Campus Dining to cancel their dining plan; Poly 250 and Poly Grub plans are non-refundable. The cancellation form can be found at [www.calpolydining.com/dining-programs/community-dining-memberships](http://www.calpolydining.com/dining-programs/community-dining-memberships).
  - c) Bonus Dollars and dining plan benefits (may vary by plan) are non-refundable. Dining Dollars are spent before Bonus Dining Dollars. Unspent Dining Dollars, as well as quarterly operational fees for quarters not yet commenced, as of the refund date will be credited to the Licensee's account per Section 4 below. The refund date is the date of official withdrawal from the University, the date of the written completed cancellation form to University Housing (First-Year students only), the date the cancellation form is submitted to Campus Dining (Continuing and Transfer students only), or the last date of use of the dining plan, whichever is later. If the Licensee cancels the License prior to the Licensee move in or the start of the fee period, and prior to use of any Dining Dollars, all dining plan fees will be credited to the Licensee's Student Account.
- 3) **Fees not refunded:** Convenience, Operational and Returned Check fees will not be refunded. Where applicable, non-refundable fees will not be refunded.
- 4) **Housing and Dining Fee Adjustments/Refunds Processed by the University Student Accounts Office:** Fee adjustments resulting from Housing/Dining cancellations, Housing room changes, Dining Plan changes, and the like, are sent by the respective departments to the University Student Accounts office, who post the adjustments to the Licensee's Student Account. Any resulting credits will be applied to any past due balances on the Licensee's Student Account, beginning with the oldest charge first. Any credits remaining after all past due balances have been paid will then be automatically refunded to the student. This refund process also applies to a Licensee who is no longer registered as a student at the University.
- 5) **Refund deadline:** No Refund under this License shall be made for any reason after the beginning of the last week of classes of Spring Quarter.

**NO INTEREST:** No interest or other earnings will be credited to the Licensee's Student Account.