

PREP YOUR ROOM

Take your things

Pack up all your belongings, take down your decorations and throw away your trash.

Leave our things

All residences

- » Furniture
- » Surge protectors
- » Refrigerator, ice tray and bulbs
- » Wastebasket and recycle bin
- » Pencil trays in file cabinet

Apartments

- » Garbage disposal wrench (Cerro Vista)
- » Broiler pans

Res halls

- » Moveable shelf on bunk

Return furniture to its original place



Don't remember where it goes?

Find the original set-up here: <http://bit.ly/moveout-2019>

Clean

Your room needs to be clean before you leave. Make sure you do all of these things:

- » Wipe down all hard surfaces — including bookcases, dressers, drawers, counters, desks, window sills, fridge and microwave — to remove spills, dirt and dust.
- » Sweep and vacuum floors.
- » Remove all posters, stickers, tape, hooks and their residue.
- » Empty trash and recycling, but don't wash out the bins.
- » Empty refrigerator.
- » Close and lock windows and doors.