



Continuing Student Housing Application Steps

Updated Dec. 1, 2016

In order to secure housing, students must complete the following required steps on their Cal Poly Portal. Applications and payments are accepted as space allows.

1. Apply online through the Cal Poly Portal, Housing tab.

Current freshmen have priority to apply for a second year of campus housing. The priority window is one week, and then the application opens to all continuing students.

- March 1, 2017: The 2017-18 housing application opens to current freshman.
- March 9, 2017: The 2017-18 housing application opens to all continuing Cal Poly students.

2. Pay or indicate Financial Aid for the initial housing payment of \$1,125.

Students can pay the initial payment, or indicate on the housing application that it will be paid by financial aid, provided they expect to receive sufficient aid to cover tuition and housing fees. Payments are made on the Money Matters tab.

For complete payment information, view our [Continuing Student Housing Payment](#) webpage.

All payments are handled by Student Accounts: 805-756-1428. View payment methods on the [Student Accounts webpage](#). Payments received after 5 p.m. are posted the following business day. Please allow at least ten business days for the processing of your payment. If you select financial aid as your payment option and the award falls short, Student Accounts will notify you of fees due.

You can check the status of your application by re-accessing the housing links on your Cal Poly Portal.

Interest List

After spaces for campus apartments are filled, students can apply to an interest list on the Cal Poly Portal, Housing tab. It's free to apply to the interest list.

If space in a private, shared or double suite bedroom becomes available, students will be contacted via their Cal Poly email. Emails are sent to students who are next on the interest list on Tuesdays after 12 p.m.

Signing up on the interest list does not guarantee that campus housing will become available. We encourage students on the interest list to also pursue off-campus housing options.



Timeline of Important Dates

Once you have secured housing, note these important dates for the academic year. Dates & times are subject to change. Check the [University Housing calendar webpage](#) for updates.

☐ **May 8, 2017**

Roommate Requests

Last day for students to finalize their roommate requests on their campus housing application. All roommates must mutually request all other roommates using their housing ID numbers.

Winter Break Housing

May 8 is also the last date to request winter break housing on the housing application. This applies to students who need housing anytime from Dec. 11, 2017 to Jan. 6, 2018. Winter break housing is offered for an additional fee. Students needing winter break housing are assigned to Cerro Vista Apartments.

☐ **Mid-May**

Students self-assign/select their apartments and bedrooms. In early May, students will be notified of their specific appointment date and time for the self-assignment process. Roommates will be grouped together for this process.

During the self-assign process, students will not be able to pull in students that are on the interest list as these students have not been offered campus housing. Only students that have completed the campus housing application/payment process can participate in assignment selection and roommate pull in.

☐ **Aug. 5-11, 2017**

Pay the remaining balance of housing fees. Students who choose not to pay the remaining balance during this time will be automatically enrolled in the housing installment payment plan. A \$21 installment payment plan fee is charged at the time of enrollment.

☐ **Aug 21, 2017**

Last Day to cancel 2017-18 campus housing without a financial penalty

☐ **Sept. 1, 2017**

First housing installment payment due

☐ **TBD**

Fall move-in

☐ **Sept. 14, 2017**

First day of fall quarter classes

☐ **Oct. 1, 2017**

Second housing installment payment due

☐ **Nov. 1, 2017**

Third housing installment payment due

☐ **Nov. 20-24, 2017**

Thanksgiving break: campus housing remains open

☐ **Dec. 1, 2017**

Fourth housing installment payment due



- Dec. 11, 2017**
End of fall quarter housing period. Apartments close for winter break. Students may leave their belongings, but must vacate their rooms and apartments by 12 p.m. Take valuables, medications, passports/IDs and other items with you. Residence halls and apartment buildings are locked during the break, and there is a charge to be escorted for emergency entry.
- Jan. 1, 2018**
Fifth housing installment payment due
- Jan. 6 & 7, 2018**
Campus housing opens for winter quarter. Students can return any time after noon.
- Jan. 8, 2018**
First day of winter quarter classes
- Feb. 1, 2018**
Sixth housing installment payment due
- March 1, 2018**
Seventh housing installment payment due
- March 26-30, 2018**
Spring break: campus housing remains open
- April 1, 2018**
Final housing installment payment due
- June 19, 2018**
End of academic year housing contract. Students must vacate their rooms by noon.

2017-18 fees and dates are proposed and subject to Executive Order and Board of Trustees approval.