B.R.I.D.G.E
Building Relationship Intimacy and Dialogue Effectiveness

Student Workbook

Cal Poly Counseling Services
(805) 756-2511
counseling.calpoly.edu
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Welcome!

Welcome to **B.R.I.D.G.E.**, Building Relationship Intimacy and Dialogue Effectiveness, a fast-paced, 3-session seminar intended to help increase your understanding and knowledge about how to build and maintain healthy, effective relationships. The goal is to provide you with some skills that build connection and intimacy in your relationships. We hope you find it helpful.

The seminar will provide you with life-long tools you can use in all of your important relationships whether with family, friends, colleagues, or romantic partners. By the end of this course, you will have received a lot of information and at times it may feel overwhelming. Remember that like any skill (e.g., learning to ride a bike), the skills you will learn in **B.R.I.D.G.E.** take time and practice to master. At times, you may encounter obstacles and/or find it difficult to integrate these skills into your daily life. That’s okay, it’s how change works, and as with all change, it’s important to practice as much as you can, even after encountering setbacks.

These skills are a form of “mental health hygiene.” At the outset, it may seem tedious and you may question why you need to practice these skills so often. Think of it like dental hygiene—you brush your teeth multiple times a day to prevent the buildup of plaque and ultimately to prevent cavities. Similar to brushing your teeth, daily practice can help you move towards meaningful and lasting relationships. The more you practice and use these skills as part of your daily routine, the less tedious they may seem because they simply become a regular part of daily life.

Should you wish to focus more in depth on any of your relationship-related concerns, you may debrief with a therapist following completion of **B.R.I.D.G.E.** to discuss options.

If at any time you feel that you need additional support, please let your **B.R.I.D.G.E.** leader know or contact Counseling Services at (805) 756-2511. You may also find additional resources online at counseling.calpoly.edu
Frequently Asked Questions (FAQ)

What is B.R.I.D.G.E?
A fast-paced, three-session seminar designed to help people who struggle forming or maintaining meaningful, effective, and fulfilling relationships. The goal is to provide education on healthy and effective relationships and teach skills for fostering these types of relationships in your life.

Why does the group use a 3-session model?
Three sessions allows you sufficient time to learn the concepts with time to practice between sessions. Keeping it to three 50-minute sessions allows you to find time in your busy schedule to learn these skills.

What if I need more than 3 weeks to learn the model?
You are not alone. The skills are difficult and take time to build. If you need more resources, we encourage you to follow-up with your referring clinician.

What if I don’t feel comfortable in groups?
Many people feel a little anxious about participating in a group. This group is structured and curriculum-driven, like a class. You are not required to speak if you do not feel comfortable doing so. The facilitators respect each participant’s right to share only what they are comfortable sharing and never require you to share sensitive or potentially embarrassing information.

What if I have an urgent need to see a counselor during the seminar?
Simply let the facilitator or Counseling Services’ front desk staff know, and they will facilitate you getting the help you need.

Why do I have to do homework?
The focus of this workshop is on building skills to build healthy and effective relationships; in order to achieve that goal, regular practice is essential. You will not be required to provide your responses at any time; however, it’s important to bring your responses as you may be asked to look back on or elaborate on a prior assignment during the workshop.

What if I didn’t do my homework?
We encourage you to come to group regardless. If you forget your workbook, we can provide you a new one. We can also assist you in working on examples when the homework is reviewed.
IN SESSION WORKSHEETS
SESSION 1: Understanding Relationships
Autonomy and Intimacy

Autonomy = Independence  Intimacy = Connectedness
1 = Low 5 = High

Levels of Intimacy and Autonomy Snapshot

<table>
<thead>
<tr>
<th>Person</th>
<th>Intimacy</th>
<th>Autonomy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent/Guardian 1</td>
<td>1 2 3 4 5</td>
<td>1 2 3 4 5</td>
</tr>
<tr>
<td>Parent/Guardian 2</td>
<td>1 2 3 4 5</td>
<td>1 2 3 4 5</td>
</tr>
<tr>
<td>Sibling 1</td>
<td>1 2 3 4 5</td>
<td>1 2 3 4 5</td>
</tr>
<tr>
<td>Sibling 2</td>
<td>1 2 3 4 5</td>
<td>1 2 3 4 5</td>
</tr>
<tr>
<td>Friend</td>
<td>1 2 3 4 5</td>
<td>1 2 3 4 5</td>
</tr>
<tr>
<td>Roommate</td>
<td>1 2 3 4 5</td>
<td>1 2 3 4 5</td>
</tr>
<tr>
<td>Romantic Partner</td>
<td>1 2 3 4 5</td>
<td>1 2 3 4 5</td>
</tr>
<tr>
<td>Coworker/Classmate</td>
<td>1 2 3 4 5</td>
<td>1 2 3 4 5</td>
</tr>
</tbody>
</table>

Ebb and Flow in my Relationship

Consider a relationship that you would like to focus on and reflect on the following questions:

What are the current autonomy and intimacy levels I am feeling?: ____________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

How have the levels of intimacy and autonomy varied over time and experiences?: ________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Where would I like my intimacy and autonomy levels to be?: ________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
What is a Healthy Relationship?

ACCOUNTABILITY
- Accepting responsibility, behaviors, and attitudes
- Admitting mistakes (or being wrong)

SAFETY
- Refusing to intimidate or manipulate
- Respecting physical space
- Expressing self nonviolently and honestly

HONESTY
- Communication openly and truthfully

SUPPORT
- Supporting each other’s choices
- Being understanding
- Offering encouragement
- Listening non-judgmentally
- Valuing opinions

COOPERATION
- Asking, not expecting
- Accepting change
- Making decisions together
- Being willing to compromise
- Seeking mutually satisfying resolutions to conflict

TRUST
- Accepting each other’s word
- Giving the benefit of the doubt
Values Compass

Values are what we find meaningful and important in order to live an authentic life. They are different for everybody, and can change over time. Values are different from goals. Put simply, goals can be ‘achieved’ whereas values are more like compass directions that we want to head in. For example, we might have the goal of getting our children to school on time, which sits within the value of ‘being a good parent.’

Some people value the domains below. Leaving aside any obstacles for the moment, think about what is important to you and what you think makes for a meaningful life that you could value.

**Family**
What kind of relationships do you want with your family? What kind of parent/sibling/family member you want to be? What characteristics are important in your family members?

**Friendships/Social**
What sort of friend do you want to be? How would you like to act towards your friends? What characteristics are important in your friends?

**Community**
What type of relationships in your community would you like to build (i.e., spiritual, neighbors)? What characteristics are important in your community members?

**Romantic/Intimate**
What kind of romantic or intimate partner do you want to be? What quality of relationship do you want to be a part of? What characteristics are important in your intimate or romantic partners?

**Employment**
What qualities do you want to bring as an employee? What kind of work relationships would you like to build? What characteristics are important in your coworkers?

**Education/Training**
What qualities do you want to bring as a student? What kind of educational relationships would you like to build? What characteristics are important in your classmates and instructors?
Common Values

1. Acceptance: to be open to and accepting of myself, others, life, etc.
2. Adventure: to actively seek, create, or explore novel experiences
3. Assertiveness: to respectfully stand up for my rights and what I want
4. Authenticity: to be authentic, genuine, real; to be true to myself
5. Beauty: to appreciate, create, nurture or cultivate beauty in myself, others, the environment, etc.
6. Caring: to be caring towards myself, others, the environment, etc.
7. Challenge: to keep challenging myself to grow, learn, improve
8. Compassion: to act with kindness towards those who are suffering
9. Connection: to engage fully in what I am doing and be present with others
10. Contribution: to help or make a positive difference to others or myself
11. Conformity: to be respectful and obedient of rules and obligations
12. Cooperation: to be cooperative and collaborative with others
13. Courage: to be brave; to persist in the face of fear or difficulty
14. Creativity: to be creative or innovative
15. Curiosity: to be open-minded and interested; to explore and discover
16. Encouragement: to encourage behavior that I value in others or myself
17. Equality: to treat others as equal to myself, and vice-versa
18. Excitement: to seek, create, and engage in activities that are stimulating or thrilling
19. Fairness: to be fair to others or myself
20. Fitness: to maintain, improve, and look after my physical and mental health and wellbeing
21. Flexibility: to adjust and adapt readily to changing circumstances
22. Freedom: to choose how I live and behave, or help others do likewise
23. Friendliness: to be friendly, companionable, or agreeable towards others
24. Forgiveness: to be forgiving towards others or myself
25. Fun: to be fun loving; to seek, create, and engage in fun-filled activities
26. Generosity: to be generous, sharing and giving, to others or myself
27. Gratitude: to be appreciative of myself, others and life
28. Honesty: to be honest, truthful, and sincere with others and myself
29. Humor: to see and appreciate the humorous side of life
30. Humility: to be humble or modest; to let my achievements speak for themselves
31. Industry: to be industrious, hard-working, dedicated
32. Independence: to be self-supportive and choose my own way of doing things
33. **Intimacy**: to open up, reveal, and share myself -- emotionally or physically - in my close relationships
34. **Justice**: to uphold justice and fairness for myself and others
35. **Kindness**: to be compassionate, considerate, nurturing or caring towards myself and others
36. **Love**: to act lovingly or affectionately towards myself and others
37. **Mindfulness**: to be open to and curious about my present, here-and-now experience
38. **Order**: to be orderly and organized
39. **Open-mindedness**: to think things through, see things from other’s points of view, and weigh evidence fairly
40. **Patience**: to remain calm during difficult times
41. **Persistence**: to continue resolutely, despite problems or difficulties
42. **Pleasure**: to create and give pleasure to others or myself
43. **Power**: the ability to direct or influence the behavior of others, such as taking charge, leading, organizing
44. **Reciprocity**: to build relationships with a balance of giving and taking
45. **Responsibility**: to be polite, considerate and show myself and others positive regard
46. **Respect**: to be responsible and accountable for my actions
47. **Romance**: to be romantic; to display and express love or strong affection for another person
48. **Safety**: to secure, protect, or ensure the wellbeing of others or myself
49. **Self-awareness**: to be aware of my own thoughts, feelings and actions
50. **Self-care**: to look after my health and wellbeing and get my needs met
51. **Self-development**: to keep growing, advancing or improving in knowledge, skills, character, or life experience.
52. **Self-control**: to act in accordance with my own ideals
53. **Sensuality**: to create, explore and enjoy experiences that stimulate my senses
54. **Sexuality**: to explore or express my sexuality
55. **Spirituality**: to connect with things bigger than myself
56. **Skillfulness**: to continually practice and improve my skills, and apply myself fully when using them
57. **Supportiveness**: to be helpful, encouraging, and available to others or myself
58. **Trust**: to be trustworthy; to be loyal, faithful, sincere, and reliable
Blank Values Compass

For each of these domains, write a quick summary of your values, such as, “to be a good friend to people who need me, and to enjoy my time with the people I love” (friendships).

Rate each domain for how important it is to you from 0-10 (0=not important)

- Family
- Friendships/Social
- Romantic/Intimate
- Community
- Employment
- Education/Training
Communication Inventory

The following questions are to help you begin to explore your communication strengths and areas of growth. To help you reflect on questions 1 and 2, think about your communication as it relates to: the people with whom you communicate, your physical and emotional state, time of day, and the type of communication as starting points.

1. When do you communicate well? (i.e., when I’ve had time to think, in the mornings)
   ______________________________________________________________________________________
   ______________________________________________________________________________________
   ______________________________________________________________________________________
   ______________________________________________________________________________________

2. When do you communicate poorly? (i.e., when tired, with my family)
   ______________________________________________________________________________________
   ______________________________________________________________________________________
   ______________________________________________________________________________________
   ______________________________________________________________________________________

To help you reflect on questions 3 and 4, think about: your tone of voice, level of speaking, body language, and behaviors surrounding your language as starting points.

3. What does your good communication look like? (i.e., calm tone, I listen)
   ______________________________________________________________________________________
   ______________________________________________________________________________________
   ______________________________________________________________________________________
   ______________________________________________________________________________________

4. What does your poor communication look like? (i.e., the silent treatment, slamming doors, etc.)
   ______________________________________________________________________________________
   ______________________________________________________________________________________
   ______________________________________________________________________________________
   ______________________________________________________________________________________
Session 1 Homework Assignments

Homework 1: Finish Values Compass on page 12

Homework 2: Finish Communication Inventory on page 13

Homework 3: Self-Reflection worksheet on page 15
Self-Reflection Worksheet

You task this week is to be a curious scientist about yourself and your relationships. If you can, make notes each day. What did you notice this week about:

The levels of intimacy and autonomy in your relationships?
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

What your boundaries look like in your relationships?
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

How and if you are working towards your values system?
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

What your communication looks like in your relationships?
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
SESSION 2: Communication Skills
### Communication Styles

<table>
<thead>
<tr>
<th></th>
<th>Passive</th>
<th>Assertive</th>
<th>Aggressive</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General</strong></td>
<td>Compliant, submissive, talks little, vague non-committal communication, puts self down, praises others</td>
<td>Actions and expressions fit with words spoken, firm but polite and clear messages, respectful of self and others</td>
<td>Sarcastic, harsh, always right, superior, know it all, interrupts, talks over others, critical, put-downs, patronising, disrespectful of others</td>
</tr>
<tr>
<td></td>
<td>&quot;I don't mind...that's fine...yes alright&quot;</td>
<td>&quot;That's a good idea, and how about if we did this too...&quot; or &quot;I can see that, but I'd really like...&quot;</td>
<td>&quot;This is what we're doing, if you don't like it, tough&quot;</td>
</tr>
<tr>
<td><strong>Beliefs</strong></td>
<td>You're okay, I'm not</td>
<td>I'm okay, you're okay</td>
<td>I'm okay, you're not</td>
</tr>
<tr>
<td></td>
<td>Has no opinion other than that the other person/s are always more important, so it doesn't matter what they think anyway</td>
<td>Believes or acts as if all the individuals involved are equal, each deserving of respect, and no more entitled than the other to have things done their way</td>
<td>Believe they are entitled to have things done their way, the way they want it to be done, because they are right, and others (and their needs) are less important</td>
</tr>
<tr>
<td><strong>Eyes</strong></td>
<td>Avoids eye contact, looks down, teary, pleading</td>
<td>Warm, welcoming, friendly, comfortable eye contact</td>
<td>Narrow, emotion-less, staring, expressionless</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Posture</strong></td>
<td>Makes body smaller – stooped, leaning, hunched shoulders</td>
<td>Relaxed, open, welcoming</td>
<td>Makes body bigger – upright, head high, shoulders out, hands on hips, feet apart</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>Hands</strong></td>
<td>Together, fidgety, clammy</td>
<td>Open, friendly and appropriate gestures</td>
<td>Pointing fingers, making fists, clenched, hands on hips</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Consequences</strong></td>
<td>Give in to others, don't get what we want or need, self-critical thoughts, miserable</td>
<td>Good relationships with others, happy with outcome and to compromise</td>
<td>Make enemies, upset others and self, feel angry and resentful</td>
</tr>
</tbody>
</table>

[www.get.gg](http://www.get.gg)  [www.getselfhelp.co.uk/count/click.php?id=36](http://www.getselfhelp.co.uk/count/click.php?id=36) © Carol Vixian 2000, permission to use for therapy purposes
## Communication In Practice

**Example:** Sally is unhappy with James because he told a secret that Sally told James in confidence.

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<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Sally doesn’t say anything. When James mentions what he said to Sally, she thinks to herself, “That’s okay, he didn’t mean anything by it.”</td>
<td>Sally finds James in the UU and yells at him, saying “You’re the worst friend! What is wrong with you?!” When James attempts to respond, Sally yelling over him.</td>
<td>Sally doesn’t confront James. She is sarcastic with James for a week after the event but denies that anything is wrong when he asks her.</td>
<td>Sally talks with James in private, saying in a calm voice, “I was hurt and angry when you told your friends about my secret. It feels like it is hard to trust you now.”</td>
</tr>
</tbody>
</table>

Considering the following questions, what might your reactions be?

- If you were in Sally’s place, how would you feel if you responded as Sally does above?
- If you were in James’ place, how would you feel if Sally confronted you in this way?

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Sally’s Reaction</td>
<td>Sally’s Reaction</td>
<td>Sally’s Reaction</td>
<td>Sally’s Reaction</td>
</tr>
<tr>
<td>James’ Reaction</td>
<td>James’ Reaction</td>
<td>James’ Reaction</td>
<td>James’ Reaction</td>
</tr>
</tbody>
</table>
Communication is a process that includes both a Sender and Receiver
- The Sender gives a MESSAGE to the Receiver
- Then, the Receiver has FEEDBACK for the Sender
- The Sender and Receiver both have FILTERS that affect BOTH the message and the feedback
- The message and feedback have an IMPACT on both the Sender and Receiver
- Misunderstandings can happen at any part of the process

Adapted from http://www.homesteadschools.com/lcsw/courses/inclusive%20clinical%20supervision/Chapter01
Communication Skills

1. **Attending:** orienting yourself towards the person speaking
2. **Eye Contact:**
   making contact, but not staring. Respect cultural differences.
3. **Facial Expressions:**
   consistent with tone of conversation.
4. **Voice:** monitor tone, volume, pauses, speed.
5. **Using I.** Focus on your experience and point of view.
6. **Saying No.**
   Setting limits for yourself where you need to.
7. **Use Humor.** When appropriate, humor can break down barriers.
8. **Organize.** Have a sense of your points in the communication while remaining open to what the other person is communicating.
9. **Be Clear.** Speak directly in order to avoid confusion or misunderstandings.
10. **Listen.** Remember that communication involves giving and receiving information.
Barriers to Effective Listening

1. **Mind Reading.** Assuming you know what someone else means, often before they complete their statement.
2. **Rehearsing.** Focusing on what you will say next.
3. **Distraction/Daydreaming.** Focusing on things outside the conversation.
4. **Judging.** Making judgements about what is being said or about the speaker.
5. **Filtering.** Selective listening. Hearing what you want to hear and ignoring the rest.
6. **Sparring.** Listening just so you can disagree.
7. **Derailing.** Changing the subject or making jokes, especially when we are uncomfortable with the topic.
8. **Advising.** Wanting to “fix” something or offer advice.
9. **Placating.** Too quickly agreeing, sometimes as a way to make the other person stop talking.
10. **Being Right.** Focusing on proving that you are not wrong, often times without taking into consideration the other person’s feelings or experience.
11. **Boredom.** Inability to focus either due to the topic or because you’ve been listening for prolonged periods.
12. **Heightened Emotions.** It can be challenging to attend to a conversation when you’re emotionally activated (positively or negatively).
Listening Skills

1. **Check In.** Check in with yourself. Notice if now is a time when you can commit to listening. If not, gently ask for a rain check to continue the discussion at another time.

2. **Prepare.** Prior to listening, put other things out of your mind and focus on staying present.

3. **Stop Talking.** Don’t interrupt, talk over, or complete someone’s sentences.

4. **Delivery.** Pay attention to how someone is communicating (i.e., tone, volume), as it can provide useful information about emotions.

5. **Empathize.** Attempt to see the person’s perspective and keep an open mind.

6. **Enhancers.** Use your nonverbalso to show you are listening. Smile, nod, or use “uh huh” while the other person is talking.

7. **Focus.** Don’t pay attention to other tasks, interests, etc. Focus on the speaker’s words.

8. **Be Patient.** Don’t jump in to speak the second that there is a pause. Wait until you know the person is done speaking (it’s okay to ask in a gentle way!)

9. **Nonverbals.** Attend to gestures, facial expressions, and other nonverbals, which are important cues in communication.

10. **Avoid judgement.** People communicate in different ways. Focus on the communicator’s meaning, instead of rejecting the message based on how it is said or the person who said it.

11. **Label words.** Make a mental image of what you are being told (this helps you remember it later).

12. **Reflect.** Paraphrase or reflect what you heard to make sure you got it right.
What Else Gets in the Way of Effective Communication?

<table>
<thead>
<tr>
<th>Type</th>
<th>What Happens</th>
</tr>
</thead>
<tbody>
<tr>
<td>Culture and Language</td>
<td>Differences in how we are taught to relate to others and what is “right” or wrong in communication.</td>
</tr>
<tr>
<td>Differences (in experiences, expectations)</td>
<td>Having different life experiences that make it difficult to understand someone, including nonverbals.</td>
</tr>
<tr>
<td>“Dumping”</td>
<td>One person “purging” all their concerns without any space for the other person to communicate.</td>
</tr>
<tr>
<td>Emotions</td>
<td>Feeling tired, sad, angry, or disinterested (among others) makes it difficult to concentrate on what others are saying.</td>
</tr>
<tr>
<td>Misperceptions</td>
<td>Misunderstanding what someone means when they speak (sometimes without our knowledge).</td>
</tr>
<tr>
<td>Non-Verbals</td>
<td>What your body/tone/etc. say about how you feel about the communication. Most disruptive when verbals and non-verbals are not consistent with one another.</td>
</tr>
<tr>
<td>Physical</td>
<td>Objects or distractions (phones, TV, etc.) get in the way.</td>
</tr>
<tr>
<td>Superficial</td>
<td>Difficulty accessing feelings and experiences beyond things that are superficial/on the surface.</td>
</tr>
<tr>
<td>Unsolicited Advice</td>
<td>The need to excessively give advice, negatively impacting communication.</td>
</tr>
</tbody>
</table>

My Barriers:

1. __________________________________________________________________________________
2. __________________________________________________________________________________
3. __________________________________________________________________________________
4. __________________________________________________________________________________
5. __________________________________________________________________________________
## Correcting What Else Gets in the Way of Effective Communication

<table>
<thead>
<tr>
<th>Type</th>
<th>What To Do</th>
</tr>
</thead>
<tbody>
<tr>
<td>Culture and Language</td>
<td>Take active steps to understand cultural differences. Ask for clarification when it seems that there might be a difference. Avoid judgment—there is no one “right” way to communicate.</td>
</tr>
<tr>
<td>Differences (in experiences, expectations)</td>
<td>Avoid pre-mature judgement. Clarify the person’s intended meaning. Practice patience as you build an understanding of each other.</td>
</tr>
<tr>
<td>“Dumping”</td>
<td>If you are dumping, check in with yourself about how much time/space you have taken up. Set goals to scale back. If you’re receiving, reflect on your values and set boundaries where you can (i.e., set a time limit).</td>
</tr>
<tr>
<td>Emotions</td>
<td>Let the other person know that right now is not a good time but you are happy to talk later. Find ways to care for your emotions to prevent them from negatively affecting communication.</td>
</tr>
<tr>
<td>Misperceptions</td>
<td>If you have a perception that seems different from what the other person intended, ask for clarification. If the other person misunderstood, clarify what you meant.</td>
</tr>
<tr>
<td>Non-Verbals</td>
<td>Pay attention to your actions as well as your words when speaking with others. Check in with yourself about your emotional state. Remember that culture impacts the meaning of many non-verbals.</td>
</tr>
<tr>
<td>Physical</td>
<td>Try to have face-to-face conversations. Avoid distractions during conversations. Gently ask to have the conversation at another time if you cannot avoid the distractions.</td>
</tr>
<tr>
<td>Superficial</td>
<td>Self-Reflection: check in with how you’re feeling, what you think, and if you want to share those with the other person.</td>
</tr>
<tr>
<td>Unsolicited Advice</td>
<td>Try to refrain from giving advice until asked. Step back and be supportive. Let them know you are there if needed.</td>
</tr>
</tbody>
</table>

What I can try:

1. __________________________________________________________________________
2. __________________________________________________________________________
3. __________________________________________________________________________
4. __________________________________________________________________________
5. __________________________________________________________________________
Session 2 Homework Assignments

Homework 1: Practice one communication and listening skill over the next week. Practice trouble shooting one barrier to communication and barrier to listening this week.

Homework 2: Reflect on your communication style and the factors that influence it. Write your reactions on page 26.
My Communication and Listening Skills

The **listening** skill I plan to practice ________________________________

The barrier to listening I plan to work on ________________________________

How I plan to work on it ______________________________________________

_____________________________________________________________________

_____________________________________________________________________

The **communication** skill I plan to practice ________________________________

The barrier to communication I plan to work on ________________________________

How I plan to work on it ______________________________________________

_____________________________________________________________________

_____________________________________________________________________

My Communication Style

*Be a curious observer for a second week, this time paying attention to the style of communication that you tend to use (i.e., assertive, aggressive) and what factors influence your style of communication.*

The style of communication I noticed myself using most this week (i.e., passive, assertive, etc.): ________________________________

_____________________________________________________________________

_____________________________________________________________________

Things that I noticed influence my style of communication: __________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________
SESSION 3: Conflict, Managing Emotions, and Boundaries
Problematic and Non-Problematic Responses

Problematic responses- the Four Horsemen:

**Criticism:** “You talked about yourself all through dinner and didn’t ask me anything about my day. How can you treat me this way? What kind of self-centered person are you?”

**Defensiveness:** “What are you picking on me for? I didn't do anything wrong. What about all the good things I do? I never get any appreciation.”

**Contempt:** “It’s not that I could care less, it’s that I *couldn’t* care less. At least get that right.”

**Stonewalling:** Looking away and no longer taking part in the conversation.

Non-problematic response- a Complaint:

**Complaint:** “I’m upset that you talked about yourself all through dinner and you didn’t ask me anything about my day. That hurts my feelings.”

Which problematic responses do you use? How does it impact the intimacy in your relationship? How does it impact conflict in your relationship?

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

Which problematic responses does your partner use? How do these responses make you feel about yourself and the relationship?

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________
Soft Emotions Versus Hard Emotions

The expression of certain types of emotions is key in building intimacy, coming together around a problem, and preventing polarization.

Soft emotions:
- Vulnerability, sadness, fear, doubt, uncertainty, danger and disappointment
- Generate empathy from partner
- Lead to closeness
- Enhance the security of the attachment and repair ruptures to the attachment

Hard emotions:
- Anger, hostility, resentment, power and control around a conflict
- Imply blame and dominance
- Escalate conflict

Which soft or hard emotions are you more likely to express? How does the expression of each impact your partners and relationships? How are you impacted when each type is expressed to you?

__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
Coping with Emotions

1. **Activities:** Find something you enjoy doing. It can be anything from hiking to watching TV to going shopping.

2. **Contributing:** Find something nice to do for someone.

3. **Sensations** - Pay intent attention to your surroundings using all five senses (sight, hearing, smell, taste, touch).

4. **Relaxation:** get a massage, take a bath, or find something else that helps you reduce physical tension.

5. **Distractions:** Find something to take your attention for 10 minutes, with a plan to return to the problem.

6. **Deep Breathing:** Take 10 slow, deep, breaths. Count to 4 on the in and out breath.

7. **Mindfulness:** Practice a short mindfulness exercise. You can find them easily on YouTube or apps like mindfulness coach.

8. **Opposite Emotions:** read, watch, or listen to things that evoke the opposite emotion from what you're experiencing.

9. **Time-Out:** When overwhelmed with emotions, take a ten-minute break and come back.
## Conflict and Repair

<table>
<thead>
<tr>
<th>Generates Conflict</th>
<th>Repairs Conflict</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change Agenda: trying to increase or decrease the frequency of your partner’s behavior</td>
<td>Acceptance: changing your own emotional reaction to or perceptions of your partner’s unwanted behavior</td>
</tr>
<tr>
<td>Seeing problems as a power struggle, change efforts and conflict</td>
<td>Seeing problems as opportunities for vulnerability, connection, and intimacy</td>
</tr>
<tr>
<td>Problem is YOU</td>
<td>Problem is IT; externalize the problem and be specific about what is upsetting. Remember that you care about this person.</td>
</tr>
<tr>
<td>Emotionally enmeshed with problem</td>
<td>Intellectual analysis of problem</td>
</tr>
<tr>
<td>Use of coercive behaviors and Four Horsemen (criticism, defensiveness, contempt, stonewalling)</td>
<td>Express problem as complaint, focusing specifically on your feelings and reactions to specific behaviors or events</td>
</tr>
<tr>
<td>Express hard emotions: anger, hostility, resentment, power and control around a conflict</td>
<td>Express soft emotions: vulnerability, sadness, fear, doubt, uncertainty, danger, and disappointment</td>
</tr>
<tr>
<td>React with a negative response</td>
<td>Use positive affect to de-escalate conflict: agreement, approval, humor, assent, laughter, positive physical contact, smiling</td>
</tr>
<tr>
<td>Gridlock over perpetual problems</td>
<td>Open dialogue about perpetual problems. Accept incomplete resolution. Avoid preoccupation with past disappointments.</td>
</tr>
<tr>
<td>Refusing compromise or partner influence</td>
<td>Be agreeable! Search for a common ground. (This doesn't mean just going along with what someone says to keep the peace.)</td>
</tr>
<tr>
<td>Polarization</td>
<td>Support and soothe one another; express your appreciation; gratitude for differences</td>
</tr>
<tr>
<td>Emotional reactivity; strong Fight or Flight response</td>
<td>Time outs, relaxation and mindfulness exercises; individual therapy and additional workshops. Choose a good time to talk when you are calmer</td>
</tr>
</tbody>
</table>
My Boundaries

Boundaries are the rules or limits that we set for ourselves. An important part of building and maintaining relationships is identifying our limits. For the relationships listed below, take a moment to consider your personal limits related to **physical touch, personal space, and emotions**. If a relationship does not apply to you, consider how you might want a relationship of that type to look.

Parents/Guardians:___________________________________________________________________
________________________________________________________________________________________

Siblings:________________________________________________________________________________
________________________________________________________________________________________

Romantic Partners: ___________________________________________________________________
________________________________________________________________________________________

Roommates:___________________________________________________________________________
________________________________________________________________________________________

Classmates:____________________________________________________________________________
________________________________________________________________________________________

Professors:_____________________________________________________________________________
________________________________________________________________________________________

Friends:________________________________________________________________________________
________________________________________________________________________________________
APPENDIX
### Correcting What Else Gets in the Way of Effective Communication

<table>
<thead>
<tr>
<th>Type</th>
<th>What Happens</th>
<th>What To Do</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Culture and Language</strong></td>
<td>Differences in how we are taught to relate to others and what is “right” or wrong in communication.</td>
<td>Take active steps to understand cultural differences. Ask for clarification when it seems that there might be a difference. Avoid judgement—there is no one “right” way to communicate.</td>
</tr>
<tr>
<td><strong>Differences (in experiences, expectations)</strong></td>
<td>Having different life experiences that make it difficult to understand someone, including nonverbals.</td>
<td>Avoid pre-mature judgement. Clarify the person’s intended meaning. Practice patience as you build an understanding of each other.</td>
</tr>
<tr>
<td>“Dumping”</td>
<td>One person “purging” all their concerns without any space for the other person to communicate.</td>
<td>If you are dumping, check in with yourself about how much time/space you have taken up. Set goals to scale back. If you're receiving, reflect on your values and set boundaries where you can (i.e., set a time limit).</td>
</tr>
<tr>
<td><strong>Emotions</strong></td>
<td>Feeling tired, sad, angry, or disinterested (among others) makes it difficult to concentrate on what others are saying.</td>
<td>Let the other person know that right now is not a good time but you are happy to talk later. Find ways to care for your emotions to prevent them from negatively affecting communication.</td>
</tr>
<tr>
<td><strong>Misperceptions</strong></td>
<td>Misunderstanding what someone means when they speak (sometimes without our knowledge).</td>
<td>If you have a perception that seems different from what the other person intended, ask for clarification. If the other person misunderstood, clarify what you meant.</td>
</tr>
<tr>
<td><strong>Non-Verbals</strong></td>
<td>What your body/tone/etc. say about how you feel about the communication. Most disruptive when verbals and non-verbals are not consistent with one another.</td>
<td>Pay attention to your actions as well as your words when speaking with others. Check in with yourself about your emotional state. Remember that culture impacts the meaning of many non-verbals.</td>
</tr>
<tr>
<td><strong>Physical</strong></td>
<td>Objects or distractions (phones, TV, etc.) get in the way.</td>
<td>Try to have face-to-face conversations. Avoid distractions during conversations. Gently ask to have the conversation at another time if you cannot avoid the distractions.</td>
</tr>
<tr>
<td><strong>Superficial</strong></td>
<td>Difficulty accessing feelings and experiences beyond things that are superficial/on the surface.</td>
<td>Self-Reflection: check in with how you’re feeling, what you think, and if you want to share those with the other person.</td>
</tr>
<tr>
<td><strong>Unsolicited Advice</strong></td>
<td>The need to excessively give advice, negatively impacting communication.</td>
<td>Try to refrain from giving advice until asked. Step back and be supportive. Let them know you are there if needed.</td>
</tr>
</tbody>
</table>
Evaluating My Relationships

These questions are not designed to tell you what is right or wrong, good or bad in a relationship but to help you think about and explore how you function in relation to another in terms of connection/disconnection and what feels best to you for each specific relationship.

Think of a significant relationship in your life now or recently (a friend, roommate, parent, romantic partner, etc.):

a) How much time do you spend with the other person?

b) How easy is it to express and pursue your own interests, activities, and opinions?

c) How easy is it to share your personal needs and concerns?

d) How easy is it to disagree?

e) How available and dependable is the other person?

f) How acceptable is it to have time for yourself or other friendships?

g) How authentic are you in the relationship?

h) How much respect for privacy is there?

i) How much affection and appreciation is expressed?

j) Was the relationship ever different than it is now?

k) What would you like to see change?

l) Is there something stressful happening right now that could be impacting the way you interact?

m) Are there problems from the past that were never resolved and are now resurfacing?